

**Board of Fire Commissioners**  
Regular Meeting for November  
December 10, 2015

The regular meeting of the City of Cortland Board of Fire Commissioners was called to order at 5:17 p.m. by Commissioner Quinlan. Board members present include Commissioner Buttino, Commissioner Hotchkiss, Commissioner Quinlan and Commissioner Wood.

Excused: Chairman Heath

Also present were Deputy Chief Friedman, Deputy Chief Knickerbocker, and Deputy Chief Buttino

Pledge of Allegiance.

Moved by Commissioner Hotchkiss, seconded by Commissioner Buttino to approve the November 2015 meeting minutes. All in favor, motion carried.

*\*No volunteer to approve at this time\**

**Reports:**

Deputy Chief Friedman reported on the following:

- Resolution of FF contract-slight payroll changes, contract good till 2017
- Introduced New Hire- Heidi Brown
- Chief Glover working on Department of Labor sheet, calculating KT hours for FF
- Firefighter Sutton will be retiring December 30, 2015 after 25 years of service
- Tree lighting Saturday, December 12, Mayor requested Fire Truck & Santa then refreshments and fire station following.

Deputy Chief Knickerbocker reported on the following:

- ISO Review for Code Department
- Discussion of Sprinkler System in Single House's

V Deputy Chief Buttino reported on the following:

- Santa Home visits, Sunday, December 13, 2015
- Both Engines will be out, no phone issues, discussed how to schedule Santa

**Old Business:**

- Budget good for 2015 operation in the Red
- 2016 Budget for Fire Department reviewed and approved by council
- Bunker Program Grant runs out April 2016, council approved till May 2016 then completed
- Ithaca Ladder Truck-Purchase with surplus funds, looking good.
- Chief Glover Spoke with Mayor about removal of Fire Alarm System no Definitive Plan
- Need Decision on circuit 3 not working and get it back up and running

**New Business:**

- Keys give to each commissioner for HQ, Station 2 & Armory
- Fire House awarded few grants- Swift water, new roof for HQ

Moved by Commissioner Quinlan, seconded by Commissioner Hotchkiss to adjourn the meeting at 5:41 p.m. All in favor, motion carried.

Respectfully Submitted,  
**Heidi Brown**  
*Administrative Assistant*