

**Board of Fire Commissioners**  
Regular Meeting for November  
November 12, 2015

The regular meeting of the City of Cortland Board of Fire Commissioners was called to order at 5:17 p.m. by Chairman Heath. Board members present include Commissioner Buttino, Commissioner Quinlan and Commissioner Wood.

Excused: Commissioner Hotchkiss

Also present were Deputy Chief Friedman, Deputy Chief Knickerbocker, and BOE Vice President Greg Maxwell.

Pledge of Allegiance.

Moved by Commissioner Quinlan, seconded by Commissioner Buttino to approve the October 2015 meeting minutes. All in favor, motion carried.

Moved by Commissioner Wood, seconded by Commissioner Buttino to approve the sick leave reports for October 2015. All in favor, motion carried.

**Reports:**

Deputy Chief Friedman reported on the following:

- Briefly discussed Municipal Alarm System – Chairman Heath will be writing a letter in support of the system.
- Safer Grant will expire in April
- Firefighter Sutton will be retiring at the end of the year after 25 years of service
- Administrative Assistant will be leaving November 30th

**Old Business:**

Discussion of the probation period and review of new volunteer members.

Moved by Commissioner Wood, seconded by Commissioner Quinlan to approve Rebecca Johns as a probationary volunteer member. All in favor, motion carried.

**New Business:**

Moved by Commissioner Quinlan, seconded by Commissioner Buttino to approve Todd Simmons as a probationary volunteer member. All in favor, motion carried.

Moved by Commissioner Buttino, seconded by Commissioner Quinlan to adjourn the meeting at 6:08 p.m. All in favor, motion carried.

Respectfully Submitted,  
Courtney L. Metcalf  
Administrative Assistant