

**Board of Fire Commissioners**  
Regular Meeting for November  
November 13, 2014

The regular meeting of the City of Cortland Board of Fire Commissioners was called to order at 5:18 p.m. by Chairman Heath. Board members present included, Commissioner Hotchkiss, Commissioner Quinlan, Commissioner Wood and Commissioner Buttino.

Also present were Chief Glover, Deputy Chief Buttino, Secretary Courtney Metcalf and BOE Vice President Greg Maxwell.

Pledge of Allegiance.

Moved by Commissioner Hotchkiss, seconded by Commissioner Wood to approve the October 2014 meeting minutes. All in favor, motion carried.

Moved by Commissioner Quinlan, seconded by Commissioner Wood to approve the sick leave reports for October 2014. All in favor, motion carried.

**Reports:**

Chief Glover reported on the following:

- Creating an Incident Action Plan for Cortica.
- Working to create a new application and evaluation process for volunteers
- Annual Banquet is April 25, 2015.

**Old Business:**

Continued discussion regarding probationary and permanent status of volunteer members.

Moved by Commissioner Hotchkiss, seconded by Commissioner Quinlan to adjourn the meeting at 6:00 p.m. All in favor, motion carried.

Respectfully Submitted,

Courtney L. Metcalf  
Administrative Assistant