

## **Board of Fire Commissioners**

Regular Meeting for March

March 13, 2014

The regular meeting of the City of Cortland Board of Fire Commissioners was called to order at 5:20 p.m. by Vice Chairman Quinlan. Board members present include Commissioner Hotchkiss, Commissioner Wood and Commissioner Buttino.

Chairman Heath was excused.

Also present were Deputy Chief Friedman, Deputy Chief Buttino, Vice President Maxwell, Administrative Assistant Courtney Metcalf and a community member.

Pledge of Allegiance.

Moved by Commissioner Wood, seconded by Commissioner Buttino to approve the February 2014 meeting minutes. All in favor, motion carried.

Moved by Commissioner Buttino, seconded by Commissioner Hotchkiss to approve the sick leave reports for February 2014. All in favor, motion carried.

### **Reports:**

Deputy Chief Friedman reported on the following:

- Radio Installs
- HazMat Tech Refresher – On Shift Training
- Civil Service Exams: Entry Firefighter and Fire Captain
- Discussion regarding building maintenance of HQ and Station 2

Commissioner Wood reported from the BOE:

- Parking spaces for volunteers at HQ

### **Old Business:**

Further discussion regarding the Ces Starmer award.

### **New Business:**

Discussion regarding the findings from the Newark Valley LODD.

Commissioner Wood expressed his thanks to Deputy Chief Friedman for his diligence with fire prevention and safety through the use of the media.

Discussion regarding the need for the revision of the Service Award plan that has not been updated since 1992.

Moved by Commissioner Hotchkiss, seconded by Commissioner Wood to accept Joshua Knapp as a new volunteer (Co. 1). All in favor, motion carried.

Deputy Chief Friedman announced to the Commission that Captain David Jensen was this year's American Red Cross Fire Rescue Real Hero for Cortland/Tompkins County. There is a Real Heroes breakfast if anyone from the Commission would like to attend see Courtney.

Community member Anne Doyle made comments thanking the department for their wonderful work with the installation of the smoke detectors last year.

Moved by Commissioner Buttino, seconded by Commissioner Wood to adjourn the meeting at 6:05 p.m. All in favor, motion carried.

Respectfully Submitted,

Courtney L. Metcalf  
Administrative Assistant