

**Board of Fire Commissioners**  
Regular Meeting for May  
May 10, 2012

The regular meeting of the City of Cortland Board of Fire Commissioners was called to order at 5:16 p.m. by Chairman Heath. Board members present include Commissioner Buttino, Commissioner Quinlan, Commissioner Tricarico and Commissioner Wood. Also present was Chief Charles Glover, Deputy Chief Bill Buttino and Administrative Assistant Courtney Metcalf.

Pledge of Allegiance.

Moved by Commissioner Buttino, seconded by Commissioner Quinlan to approve the April 2012 meeting minutes. All in favor, motion carried.

Moved by Commissioner Tricarico seconded by Commissioner Quinlan to approve the payment of the May 2012 invoices for the fire department and codes division, as presented. All in favor, motion carried.

Moved by Commissioner Quinlan, seconded by Commissioner Wood to accept the paid staff sick report for April 2012. All in favor, motion carried.

**Chief's Report:**

All new apparatus is in service and performed well at the fire on Groton Ave.

The Mayor asked for information/job duties of the various boards and commissions of the City.

A brief discussion of the Groton Ave fire ensued. Then the county wide radio project was discussed.

The new website for the Department is being designed. There will be a private portion for members of the department and a public portion for everyone in the community.

Recruit NY went well; we had three applications to volunteer turned in as a result of the campaign. The hope is to expand it further by working better with the media and adding demonstrations next year.

**New Business:**

Commissioner Quinlan asked the Chief for an area where everyone as a group can focus their efforts on. The Chief said our facilities need to be addressed; both

headquarters and station 2. Along with that is the need for the new tower (231) to be housed on the west side of the railroad tracks.

Moved by Commissioner Tricarico, seconded by Commissioner Wood to adjourn the meeting at 5:50 p.m. All in favor, motion carried.

Respectfully Submitted,

Courtney L. Metcalf  
Administrative Assistant