

**Board of Fire Commissioners**  
Regular Meeting for April  
April 12, 2012

The regular meeting of the City of Cortland Board of Fire Commissioners was called to order at 5:21 p.m. by Chairman Heath. Board members present include Commissioner Buttino, Commissioner Quinlan, Commissioner Tricarico and Commissioner Wood. Also present was Chief Charles Glover, Mayor Brian Tobin and Administrative Assistant Courtney Metcalf.

Pledge of Allegiance.

Moved by Commissioner Tricarico, seconded by Commissioner Wood to approve the March 2012 meeting minutes. All in favor, motion carried.

Moved by Commissioner Buttino seconded by Commissioner Quinlan to approve the payment of the April 2012 invoices for the fire department and codes division, as presented. All in favor, motion carried.

Moved by Commissioner Wood, seconded by Commissioner Quinlan to accept the paid staff sick report for March 2012. All in favor, motion carried.

**Chief's Report:**

The new engine (203) went into service Thursday, April 5<sup>th</sup>; the two new staff vehicles are now in service as well.

The Department participated in the funeral procession of Corporal Bordoni.

SAFER Grant Update: The Department is moving forward with a new website, it is in development; there will be bunker interviews in early May and brainstorming is taking place to enhance recruitment and retention of volunteers. The feedback from staff and bunkers is very positive.

Advertising has begun for Recruit NY weekend, recruitment events will be held at headquarters from 10 a.m. to 2 p.m. on April 21<sup>st</sup>.

Commissioner Tricarico and Commissioner Quinlan recently observed incidents where the Department was called for assistance. Both noted the prompt response and professionalism of the firefighters on the scene.

**Old Business:**

Commissioner Quinlan asked the Chief to look into obtaining pictures of the members for display at the station with their names and perhaps a composite picture of the Department.

**New Business:**

The part the Department plays in the City's Comprehensive Plan was discussed; specifically the need for a new fire station due to the condition of the current stations.

Moved by Commissioner Quinlan, seconded by Commissioner Buttino to adjourn the meeting at 5:46 p.m. All in favor, motion carried.

Respectfully Submitted,

Courtney L. Metcalf  
Administrative Assistant