

**Board of Fire Commissioners**  
Regular Meeting for January  
January 12, 2012

The regular meeting of the City of Cortland Board of Fire Commissioners was called to order at 5:20 p.m. by Chairman Heath. Board members present include Commissioner Buttino, Commissioner Quinlan, Commissioner Tricarico and Commissioner Wood. Also present was Chief Glover, Deputy Chief Wayne Friedman, Deputy Chief Bill Knickerbocker, Deputy Chief Bill Buttino, BOE President Greg Maxwell and Administrative Assistant Courtney Metcalf.

Pledge of Allegiance.

Moved by Commissioner Wood, seconded by Commissioner Buttino to approve the December 2011 meeting minutes. All in favor, motion carried.

Moved by Commissioner Quinlan, seconded by Commissioner Tricarico to approve the payment of the January 2012 invoices for the fire department and codes division, as presented. All in favor, motion carried.

Moved by Commissioner Buttino, seconded by Commissioner Wood to accept the paid staff sick report for December 2011. All in favor, motion carried.

Moved by Commissioner Wood, seconded by Commissioner Quinlan to accept as a member Christopher Harrington (Company 6). All in favor, motion carried.

Moved by Commissioner Tricarico, seconded by Commissioner Buttino to accept as a member Andrew Dishaw (Company 4). All in favor, motion carried.

Moved by Commissioner Wood, seconded by Commissioner Quinlan to accept as a member Marc Evans (Company 6). All in favor, motion carried.

**Chief's Report:**

Next week is the final inspection of the new engine in South Dakota.

There will be a Bunker Program open house and orientation day Saturday, January 14<sup>th</sup>. A meeting was held on recruitment and retention of volunteers, ideas were shared on ways to get volunteers more involved and increase our manning of apparatus. These ideas would work in concert with the SAFER grant program.

We have begun scheduling the Village of Homer inspections these will start on January 17<sup>th</sup>.

Reminder: The Annual Department Dinner will be the evening of January 21, 2012.

New fire reporting software has been purchased; this Department is working with Cortlandville Fire District to keep costs manageable.

Deputy Chief Knickerbocker reported that the City had been invited to assist in the writing of training standards for NYS Residential Codes. There was a brief discussion of residential sprinklers.

### **Old Business**

A review of the Cortland Volunteers Constitution and By-laws will be added to February's agenda.

Moved by Commissioner Wood, seconded by Commissioner Tricarico to adjourn the meeting at 6:01 p.m. All in favor, motion carried.

Respectfully Submitted,

Courtney L. Metcalf  
Administrative Assistant