



P
lanning Commission
City of Cortland

November 26

Regular Meeting of
, 2018

A regular meeting of the City of Cortland Planning Commission was held on Monday, November 26th, 2018, at 5:15 PM in the Mayor’s Conference Room at City Hall, 25 Court Street, Cortland, NY.

Present: Commissioners Jeff Gebhardt, Jim Reeners, Jim Wavle, Joe McMahon, and Christopher Peppel

Absent: Commissioner Chris Ryan

Staff: Zoning Officer Bob Rhea, Deputy Chief Knickerbocker, Confidential Secretary Devon Rainbow

Item #1 – 215 Main Street – (Cortland Plastics) - Site Plan Review – (GI)

➤ New signage

Ron from Charles Signs was present to speak. What they’re proposing is a double sided HDU side panel. The Cortland Plastics sign will be carved, painted white with either black or red paint. The supporting structure for it is a foam stone material. It will be installed with a 22ft grass patch area. It will not be lit. Ron came well prepared with examples and visuals to show the commission. The stone columns are 20 inches wide all the way around. There is a subtle decorative cap on it. There is already a sign up, so this will be the second.

Motion to approve:

Motioned by: Comm. McMahon

Seconded by: Comm. Wavle

Ayes – 5

Nays – 0

Item #2 – 172-174 Homer Ave – (Christopher Community) – Subdivision – (GB)

➤ Moving lot line

This item is a revisit from last month. The representatives came prepared with revised site graphics and visuals. They now have access to Route 11 as opposed to the originally proposed Carroll Street. The building has moved from the city to the town, and the parking has moved from the town to the city. The parking lot is the only portion of the property within the City of Cortland. They are looking at the same parking arrangement of 25 spaces, and they request a variance for the reduced number. The shed and dumpster are also on City property. Members of the Commission prefer this plan over the previous plan. There was some confusion regarding the egress, which the county requested they have two. There will be landscaping and curbing around the parking lot. There is going to have to be some negotiation of right of way with the YMCA, which they don’t believe will be an issue.

Motion to accept the proposed with recommending it to ZBA for the parking of 25 spots:

Motioned by: Comm. Peppel
Seconded by: Comm. Wavle
Ayes – 5
Nays – 0

New/Old Business –

There is new, electronic signage on Tompkins Street. One of the stipulations made is that they would have some sort of public service announcement every 5 minutes, but there was no kind of vehicle in which that would be executed, therefore the commission is not sure what to do, whether it be recommended to Common Council, or the Planning Commission itself has to deal with it. The sign could be used for local business announcements, a welcome to Cortland sign, etc., but it is not being done. They discussed having a location where people could place announcements to be demonstrated on the sign. Another issue could be that people don't know that they have the option to place PSA's there.

Commissioner Rafael Felix resigned from the Planning Commission, and Jim Wavle is stepping in as Vice Chair in his place.

Approval of Minutes

Motion to approve of the minutes with the changes:
Motioned by: Comm. McMahon
Seconded by: Comm. Reeners
Ayes – 5
Nays – 0

Adjourn

Motion to adjourn:
Motioned by: Comm. McMahon
Seconded by: Comm. Wavle
Ayes – 5
Nays – 0

I, JEFF GEBHARDT, CHAIRMAN OF THE PLANNING COMMISSION OF THE CITY OF CORTLAND, NY, DO HEREBY CERTIFY THAT SAID RESOLUTION(S) WERE ADOPTED AT A MEETING OF THE PLANNING COMMISSION OF THE CITY OF CORTLAND, HELD ON NOVEMBER 26, 2018.

JEFF GEBHARDT, CHAIRMAN