

Historic and/or Architectural Advisory Board
City of Cortland
February 11th, 2020

A special meeting of the Historic and/or Architectural Review Board was held on Tuesday, February 11th, 2020, at 25 Homer Ave, Historical Society at 8:00 am.

Present: Chairman Linda Kline, Commissioners Karina Murphy, Richard Stock, Elizabeth Wavle-Brown

Excused: Commissioners Dan Dineen, Pam Abbott, and Christine Barnes

Staff Present: Confidential Secretary Devon Rainbow, ZEO Bob Rhea, Interim Director of Code Enforcement Mike Tenkate

Minutes of November 12, 2019:

Motion by: Comm. Stock
Seconded by: Comm. Murphy

Approved: Ayes – 4
Nays – 0

Item #1 – Elect a Chair

Motion to nominate Linda Kline as Chair.

Motion by: Comm. Stock
Seconded by: Comm. Murphy

Approved: Ayes – 4
Nays – 0

Item #2 – Elect a Vice-Chair

Motion to nominate Richard Stock as Vice-Chair.

Motioned by: Comm. Murphy
Seconded by: Comm. Wavle-Brown

Approved: Ayes – 4
Nays – 0

Item #3 – Appoint Devon Rainbow as the Secretary for the Board

Motion to appoint Devon Rainbow as the Secretary for the Board.

Motioned by: Comm. Wavle-Brown
Seconded by: Comm. Stock

Approved: Ayes – 4
Nays – 0

Item #4 – 73 Main St.

➤ Signage

New Business and a new sign. The sign size is 7' 2 ½" X 2' 3/12". The material is free floating ¼" aluminum. The letters are white and the graphic background is forest green. There is no lighting

Motion to approve as submitted.

Motioned by: Comm. Murphy
Seconded by: Comm. Stock

Approved: Ayes – 4
Nays – 0

Item #5 – 3 Main St.

➤ Signage

This is a new business. Signage above the sign board. The sign is going to be 12" X 9' with vinyl letters on aluminum sign board. The color is gold letter with red a "+" in the center. There is no new lighting.

Motion to approve as presented.

Motioned by: Comm. Wavle-Brown
Seconded by: Comm. Stock

Approved: Ayes – 4
Nays – 0

Item #6 – 51 Main St

➤ Signage

This is a new business. The height of the sign is 10" X 6'4", the material metal and is ¼" thick. The color is Aztec Gold. Signage on the door is white vinyl letters. Size is 2" X 2'8". A vinyl white mat with the name of the business. No lighting involved.

Item #7 – 53 Main St.

➤ Signage

This is a new business. The size of the sign is 14" sign board width with varying lengths. The sign board material is aluminum and the letters are 6: vinyl. The color is black painted aluminum with gold vinyl letters on the front corner of the building. The door that was existing in front is now a window. Door is now on Court Street. Is using existing lighting in the soffit area.

Motion to approve as presented with panel painted black to match.

Motioned: Comm. Murphy
Seconded: Comm. Wavle-Brown

Approved: Ayes – 4
Nays – 0

New Business/Old Business:

Welcome Mike Tenkate!

Crossfit has a new temporary sign.

DP Dough sign needs to come forward.

There are attendance issues. Looking to keep Tuesdays at 8am for meetings. The Board will be looking into other options for meeting places.

Elizabeth Wavle-Brown is working on some new projects.

Adjournment:

Motioned by: Comm. Wavle-Brown
Seconded by: Comm. Murphy

Approved: Ayes – 4
Nays – 0

I, LINDA KLINE, CHAIRMAN OF THE HISTORIC AND/OR ARCHITECTURAL BOARD OF THE CITY OF CORTLAND, NY, DO HEREBY CERTIFY THAT SAID RESOLUTION(S) WERE ADOPTED AT A MEETING OF THE HISTORIC AND/OR ARCHITECTURAL BOARD OF THE CITY OF CORTLAND, NY, HELD ON THE 11th DAY OF FEBRUARY, 2020.

LINDA KLINE (CHAIR)