

**CITY OF CORTLAND
BOARD OF FIRE COMMISSIONERS
MONTHLY MEETING
Thursday, February 9th, 2023, 5:15 p.m.
Meeting @ Armory**

MINUTES

The regular monthly meeting of the City of Cortland Board of Fire Commissioners was called to order at 17:15 hours by Fire Chief Wayne Friedman.

Commissioners Present: Chairperson Bonnie Heath, Vice-Chair Paul Quinlan, Commissioner William Starr, and Commissioner Dale Saddlemire. Commissioner Chris Hotchkiss is unavailable.

Attendees: Fire Chief Wayne Friedman, Battalion Chief Derek Reynolds, Greg Maxwell, Mayor Scott Steve, Firefighter Andrew Niver, Firefighter Nathan Stockwin, and Dannie Reynolds.

Pledge of Allegiance

Nominations: Commissioner William Starr nominated Bonnie Heath for Chairperson. Unopposed. All in favor.

Commissioner Dale Saddlemire nominated Paul Quinlan for Vice-Chair. Unopposed. All in favor.

Minutes: The January 2023 meeting minutes were presented. Motion made by Vice-Chair Quinlan, seconded by Commissioner Starr to accept January minutes as presented. All in favor. Motion carried.

Sick Leave Report: The January 2023 sick leave report presented. Motion made by Commissioner Starr, seconded by Vice-Chair Quinlan to accept sick report as presented. All in favor. Motion carried.

Financial Report: Reviewed January credit card purchases. Verified purchases. Motion made by Commissioner Saddlemire, seconded by Commissioner Starr to accept report. All in favor. Motion carried.

Budget Status Report: Fire and Code budget reports were received and filed for current year to date. Motion made by Commissioner Starr, seconded by Commissioner Saddlemire to accept reports. All in favor. Motion carried.

Fire Chief's Report:

- Fiscal year has ended. Encumbrances from 2022-2023 are still underway.
- Next month will have large expenditures for services the trucks.
- Introduced new firefighters Andrew Niver and Nathan Stockwin. Both start the Fire Academy in two weeks, and graduate in June.
- Code office is doing well, significant increase in revenue thanks to the efforts of the code officers and Codes Account Clerk Giovanna Lisi.
- Contract negotiations between IAFF Local 2737 and the Mayor have begun.
- Vice-Chair Quinlan applauds the great public response to the Cortland Fire Department, and in particular, the good work done by all firefighters on February 7 fire at 185 Port Watson St.

Deputy Chief Ten Kate Report: Not Present

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Battalion Chief Derek Reynolds:

- Accidental fire at Gable Inn
- Accidental fire at 33 Lincoln Ave
- 185 Port Watson fire call came in at 6:45am and arrival of firefighters was at 6:51am. Fire was under control in 15 minutes.
- Last year there were 3,046 calls. 28% of which were multiple calls at once. 49% were EMS calls, 50% were fire calls, 1% for all other calls.
- This year so far there have been 339 calls. 26% of which have been multiple calls at once.
- The Town and Gown Steering Committee met at SUNY Cortland for 2 hours to discuss the relationship between the city and SUNY, and was well received by students and families.
- Company 3 and 6 have donated their old class A white shirts to elementary school for Art smocks.
- TLC monthly meeting went well. Next meeting is 2/27 at 11am.
- Deputy Chief Ten Kate submitted a grant for a revised bunker program. The grant has made it to the final grading and should have a result for next meeting.
- Food drives to 13 Leon Ave still occur every month. There are always 90 boxes of produce and 90 boxes of either shelf stable food or dairy products. \$4,000-\$7,000 worth of food.
- We have an intern, Kaden Brown, from Cortland High School who is also an active volunteer firefighter with the Virgil Fire Department

Volunteer Deputy Chief Charles Sherman Report: Not Present

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The Cortland Crown Company Report: Presented by Dannie Reynolds

- Elections are complete. Constitution and bylaws are being worked on.

Volunteer Membership Coordinator Greg Maxwell's Report:

- Nothing to report

Old Business

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New Business:

- Commissioner Job description reviewed. Needs clarification and some corrections
- This Saturday, 2/11, is the entry-level firefighter civil service exam. 37 people have signed up.

Meeting Adjourned at 18:12 hours.

Minutes taken by:

Nicole Bennett

Administrative Assistant