

**CITY OF CORTLAND  
BOARD OF FIRE COMMISSIONERS  
MONTHLY MEETING  
Thursday, January 12th, 2023, 5:15 p.m.  
Meeting @ Armory**

***MINUTES***

The regular monthly meeting of the City of Cortland Board of Fire Commissioners was called to order at 17:17 hours by Chairperson Bonnie Heath.

Commissioners Present: Chairperson Bonnie Heath, Vice-Chair Paul Quinlan, Commissioner William Starr, and Commissioner Dale Saddlemire. Commissioner Chris Hotchkiss is unavailable.

Attendees: Fire Chief Wayne Friedman, and Battalion Chief Derek Reynolds.

Pledge of Allegiance

Minutes: The December 2022 meeting minutes were presented. Motion made by Commissioner Starr, seconded by Vice-Chair Quinlan to accept December minutes as presented. All in favor. Motion carried.

Sick Leave Report: The December 2022 sick leave report presented. Motion made by Commissioner Saddlemire, seconded by Commissioner Starr to accept sick report as presented. All in favor. Motion carried.

Financial Report: Reviewed December credit card purchases. Verified purchases. Motion made by Commissioner Starr, seconded by Vice-Chair Quinlan to accept report. All in favor. Motion carried.

Budget Status Report: Fire and Code budget reports were received and filed for current year to date. Motion to accept. All in favor. Motion carried.

Fire Chief's Report:

- 2023 Budget looks good, no negatives in all the 400 lines
- Volunteer Chiefs sworn in at Common Council.
- Volunteer Contract is \$35,000, goes to Common Council on 1/17/23
- Zoning Officer resigned last week. Captain Everett is running the Zoning office for now. There is discussion of position being under code
- Also at the January 17<sup>th</sup> Common Council meeting a resolution will be put forward for 5 year commissioner terms
- There are two new hires for the Fire Department: Andrew Niver and Nate Stockwin.
- Fire and Code departments have new liaisons with the council. Fire department is now Alderman William Carpenter and Code is Alderman Patricia Lane
- LOSAP is still a work in progress

Deputy Chief Ten Kate Report: Not Present, given by Chief Friedman and B/C Reynolds

- All truck inspections have been completed
- Grants were not successful, but more grants are in the works
- Rick Wilts will be fixing the armory door that is sticking

Battalion Chief Derek Reynolds:

- Menorah lighting was December 21<sup>st</sup>. It was the first ever done. Had 50-70 people in attendance
- Here Comes Santa had 60 families signed up, and 20 more were added on route. Cortland Youth Bureau Assisted the Fire Department, and we had donations from the Credit Union
- New Years Eve ball drop went without a hitch
- On January 4<sup>th</sup> 2 blocks away a there was a cardiac arrest. Patient is doing well now and the crew will receive a commendation at the next Common Council meeting on January 17<sup>th</sup>
- Shooting before Christmas – Fire department completed an extrication under police protection, assisted in shutting down the perimeter and expanded the perimeter. Suspect was caught later in the evening. Good feedback from Officer Chad Hines.

Volunteer Deputy Chief: Not Present

The Cortland Crown Company: Not Present

Volunteer Membership Coordinator Greg Maxwell's Report: Not Present, given by Chief Friedman

- Marcin Sujowski completed boot camp
- Chief Friedman asks the commission to make Commissioner Saddlemire active status once physical is completed. Motion made by Vice-Chair Quinlan, seconded by Commissioner Starr. All in favor. Motion Carried.

Old Business

- Merger done as of 1/1/2023. All transferred to Crown City

New Business:

Entered Executive Session at 18:11 hours. Personnel matter discussed.  
Executive Session ended 18:15 hours.

Meeting Adjourned at 18:15 hours.

Minutes taken by:

Nicole Bennett

Administrative Assistant