



City Council **Minutes**
The City of Cortland
January 2, 2018

Council Meeting #1
January 2, 2018
25 Court Street
7:00 PM

Present: Mayor Brian Tobin, Aldermen Katy Silliman, John Bennett, Bill Carpenter, Troy Beckwith, and Thomas Michales

Excused: Alderman Michelle Mastropolo

Absent: Aldermen Gary Thomas, Carlos Ferrer

Staff Present: Director of Administration and Finance Mack Cook, City Police Chief Catalano, Corporation Counsel Ric VanDonsel, City Fire Chief Charles Glover and Confidential Secretary to the Mayor Devon Rainbow

REGULAR SESSION:

Mayor Brian Tobin called the first Common Council meeting of the year to order at 7:05 PM.

PLEDGE OF ALLEGIANCE

Public Comments:

No one was signed up to speak

Ward Reports:

Ward 8 – Thank you to the Police Department for catching the individual that has been breaking into cars. Thank you to the Code Department for taking care of the loose siding on a vacant house. He attended the Mayor’s retreat Saturday and it was very nice. There was good discussion on plans and goals for 2018.

Ward 7 – Troy looks forward to working with everyone and hearing from his constituents.

Ward 5 – Thank you and great job to the City Police Department for helping to catch the person that robbed the Hess Mart. The City Police Department also handed out gift certificates during routine traffic stops for Christmas.

Ward 4 – It was cold and quiet.

Ward 2 – Katy is sorry for the delay in response to emails over the holiday as she had family things going on. If there is a problem or question that needs an immediate response, just call her and she will try to help you. Thank you to DPW for plowing James St as it was neglected and people were concerned. Also for the tree that was down on Otter Creek. There was a meeting with Matt Ingalls from the new Zoning rewrite. He went over possible changes and gave suggestions on how the City could slow traffic on Tompkins St and make it safer. Ward 2 meetings will be the second Tuesday of every month from 7-8PM at the Cortland

Free Library Periodicals Room. There will be Housing committee meeting on January 10th at 7PM in the Mayor’s Conference room.

Mayor’s Report:

First Light was a hit and everyone seemed to have a great time. Coming up in February is Chill – A – Bration. Thank you and great job to the City employees for acting fast on the last minute Federal Decision on Taxes. Code Office is still working on getting all rental properties registered. This is mandatory for all rental properties within the City.

Proclamation:

Mayor Tobin read the proclamation for Mentoring Month.

Mindy Garner spoke in regards to the importance of mentors. There are about 200 children in the program and only about 90 mentors. There are a lot of kids on the waiting list. If anyone is interested in becoming a mentor, Mindy can be reached at the YWCA.

Resolution #1 of 2018 - Resolution to approve the December 19, 2017 Common Council Minutes as presented.

Motion By: Alderman Bennett
Secoded By: Alderman Carpenter

Approved: Ayes – 5
Nays – 0

Mayor Tobin swore in the BOE members and Fire Police.

Resolution #2 of 2018 – Resolution to approve re-appointments (list attached) of various City Commissions. Thank you to all our volunteers!

Motion By: Alderman Bennett
Secoded By: Alderman Silliman

Approved: Ayes – 5
Nays – 0

Resolution #3 of 2018 – Resolution to appoint Mike Urtz and Richard Platt to the Public Works Board for a three year term.

Thank you to all our volunteers!

Motion By: Alderman Carpenter
Secoded By: Alderman Silliman

Approved: Ayes – 5
Nays – 0

Resolution #4 of 2018 – Resolution to approve the re-appointment of Richard VanDonsel for the position of Corporation Counsel for a two year term commencing January 1, 2018.

Motioned By: Alderman Silliman

Seconded By: Alderman Michales

Approved: Ayes – 5
Nays – 0

Resolution #5 of 2018 – Resolution to approve the re-appointment of Raymond Parker for the position of City Clerk for a two year term commencing January 1, 2018.

Motioned By: Alderman Silliman
Seconded By: Alderman Carpenter

Approved: Ayes – 5
Nays – 0

Resolution #6 of 2018 – Resolution to approve the re-appointment of Mack Cook for the position of Director of Administration and Finance for a two year term commencing January 1, 2018.

Motion By: Alderman Silliman
Seconded By: Alderman Bennett

Approved: Ayes – 5
Nays – 0

Resolution #7 of 2018 – Resolution approve the appointment of Alderman John Bennett to the position of Acting Mayor for a two year term commencing January 1, 2018.

Motion By: Alderman Carpenter
Seconded By: Alderman Beckwith

Approved: Ayes – 5
Nays – 0

Resolution #8 of 2018 – Resolution to designate Lori Crompton and Tracy Hatfield as the signatories on all accounts.

Motioned By: Alderman Silliman
Seconded By: Alderman Bennett

Approved: Ayes – 5
Nays – 0

Resolution #9 of 2018 – Resolution to designate the ‘Cortland Standard’, the ‘Shopper’, and the ‘Cortland Area Tribune’ as official newspapers of the City of Cortland.

Motioned By: Alderman Carpenter
Seconded By: Alderman Silliman

Approved: Ayes – 5
Nays – 0

Resolution #10 of 2018 – Resolution to designate the following bank depositories for City funds.

- NBT Bank
- J. P. Morgan Chase Bank N.A.
- M&T Bank
- Tompkins Trust Company

Motioned By: Alderman Bennett
Seconded By: Alderman Carpenter

Approved: Ayes – 5
Nays – 0

Resolution #11 of 2018 – Resolution to designate Joyce Nadge as a Registrar of Vital Statistics for the City Clerk’s Office for a two year term commencing January 1, 2018.

Motioned By: Alderman Bennett
Seconded By: Alderman Silliman

Approved: Ayes – 5
Nays – 0

Resolution #12 of 2018 – Resolution to designate Julie Gross as a Deputy Registrar of Vital Statistics for the City Clerk’s Office for a two year term commencing January 1, 2018.

Motioned By: Alderman Bennett
Seconded By: Alderman Carpenter

Approved: Ayes – 5
Nays – 0

Resolution #13 of 2018 – Resolution to designate Devon Rainbow as a Subregistrar of Vital Statistics for the City Clerk’s Office for a two year term commencing January 1, 2018.

Motioned By: Alderman Silliman
Seconded By: Alderman Michales

Approved: Ayes – 5
Nays – 0

Resolution #14 of 2018 – Resolution to designate Annette Huskins, Program Manager for Thoma Development Consultants IWC as the City’s Fair Housing Officer for a two year term commencing January 1, 2018.

Motioned By: Alderman Carpenter
Seconded By: Alderman Silliman

Approved: Ayes – 5
Nays – 0

Resolution #15 of 2018 – Resolution to designate Robert Rhea as a Zoning Officer for a two year term commencing January1, 2018.

Motioned By: Alderman Bennett
Seconded By: Alderman Beckwith

Approved: Ayes – 5
Nays – 0

Resolution #16 of 2018 – Resolution to approve the contract agreement with Mark Nitti to perform Removal Services to Code Office.

Motioned By: Alderman Carpenter
Seconded By: Alderman Silliman

Approved: Ayes – 5
Nays – 0

Item #16 – Discussion on Zoning Board of Appeals.

A letter was submitted from Scott Steve the Chair to the ZBA to reduce the number of required members from 7 to 5. This would be consistent with the State guidelines. There were concerns regarding the number of members and majority vote from the Board. Council members discussed the different possibilities on wording that can go into the Local Law that would make this transition better. There is a possibility of ZBA alternates from the Planning Commission that could be called to stand in for a meeting. Corporation Counsel will look into some wording, talk to the ZEO and the Chair for ZBA then get back to the Council members.

Item #17 – Update on DRI

December 31 was the deadline to submit completed final proposals. The committee is going through all the proposals and dwindling down some of the projects to put forth to the State. The next Local Planning Commission meeting is Thursday January 18th at 7PM.

At the next Council meeting Mayor Tobin would like to discuss different Committees that Council members should be involved in. All 8 Council members attended the Inauguration Ceremony at the County Court House. It was a great event and Judge Campbell referenced a book that was meaningful.

ADJOURNMENT

Motioned By: Alderman Bennett
Seconded By: Alderman Carpenter

Approved: Ayes – 5
Nays – 0

I, RAYMOND A. PARKER, CITY CLERK FOR THE CITY OF CORTLAND, NEW YORK, DO HEREBY CERTIFY THAT SAID RESOLUTIONS WERE ADOPTED BY THE COMMON COUNCIL AT A REGULAR MEETING OF THE COMMON COUNCIL OF THE CITY OF CORTLAND, HELD ON THE 2nd DAY OF JANUARY, 2018. I FURTHER CERTIFY THE FOREGOING RESOLUTIONS WERE PRESENTED TO THE MAYOR IN THE TIME REQUIRED FOR HIS CONCURRENCE IN ADOPTION OR REJECTION BY VETO POWER.

RAYMOND A. PARKER, CITY CLERK

MAYOR BRIAN TOBIN