

1. Agenda

Documents:

[AGENDA.11.17.2020.PDF](#)

2. Supporting Documents

Documents:

[CC SUPPORTING DOC. 2020.11.17.PDF](#)

COMMON COUNCIL AGENDA
November 17, 2020
Via Zoom video conference
Meeting ID: 892 739 1872

7:00 PM Public Hearing on 2021 General Fund Budget
 Public Hearing on 2021 Waste Water Budget
 Public Hearing on 2021 Water Budget

- Call Meeting to Order
- Salute to the Flag of the United States
- Public Comments
- Mayor’s Report
- Minutes – Approval of minutes

AGENDA:

Item #1 – Presentation and Discussion of current status and projected activity timeline of the Clinton Ave/Gateway Project:

- Mike Alteri, BCA Engineers, Planning, Engineering, Agency Approvals and Permits
- Nic Dovi, Cortland DPW, RFP Results, Evaluation and Selection Process, Bid Estimates, 2021 Construction Activities
- Scott Burto, WCP, Status of Grants, Agencies Participation, Current Financing Structure
- Questions/Answers

Item #2 – Consideration of a Resolution to authorize the Mayor to enter into a contract pursuant to notice of award with G. DeVincentis. (Nic Dovi)

Item #3 – Consideration of a Resolution for authorization to retain Bonadio Group for the provision of financial auditing services for the fiscal year ending December 31, 2020. (Mack Cook)

Whereas; The City resolved in 2018 to retain Bonadio Group to provide financial auditing services for the 2018 and 2019 fiscal years, and

Whereas; the Bonadio Group has offered to performed services for the fiscal year ending December 31 2020 for a fee of \$34,000

Therefore Be It Resolved that the Mayor of the City of Cortland is hereby authorized to sign an engagement letter with Bonadio & Co. to perform financial auditing services for the fiscal year ending December 31, 2020.

Item #4 – Consideration of a Resolution to accept, recognize and appropriate the following donations to the Youth Bureau. (John McNerney)

Donation	Amount	Event/Project	Budget Line
Crown City	\$105.00	Youth Sports	JP Trust Fund
Total	\$105.00		

Item #5 – Consideration of a Resolution to request lifting the hiring freeze for three positions in the Police Department. (Chief Catalano)

Item #6 – Consideration of a Resolution to fill the following positions in the Police Department: (Chief Catalano)

- Senior Account Clerk
- Clerk
- Police Officer

Item #7 – Consideration of a Resolution to lift the hiring freeze for promotion of an Operator I to Operator II (Bruce Adams)

Item #8 – Consideration of a Resolution to promote an Operator I to Operator II effective November 18, 2020 (Bruce Adams)

Item #9 – Consideration of a Resolution to lift the hiring freeze to hire a Senior Account Clerk in the DPW. (Chris Bistocchi)

Item #10 – Consideration of a Resolution to lift the hiring freeze to hire an Account Clerk in the City Clerk’s Office. (Raymond A. Parker)

Item #11 – Consideration of a Resolution to amend the Cortland Fire Department’s Volunteer Firefighters Length of Service Award (LOSAP) Program Point Award System when Special Response Rules are in Effect during the COVID 19 Pandemic of 2020. (Chief Friedman)

Item #12 – Consideration of a Resolution for Authorization for the Mayor to sign a contract with Pleasant Valley Electric, Inc. in the amount of \$39,950 to design and install a Fire Alarm System at the Headquarters Fire Station. \$32,380.95 will be reimbursed by an Assistance to Firefighters Grant with the balance paid from the Fire Departments operating budget. This was the low bid of the two bids received. (Captain TenKate)

Item #13 – Consideration of a Resolution to authorized the placement of a two million dollars tax anticipation note (TAN) to fund City operations in January 2021. (Mack Cook)

Item #14 – Consideration of a Resolution to approve the Local Law making the Charter and Administrative Code gender neutral. (Ric VanDonsel)

Item #15 – Consideration of a Resolution to direct the City Clerk to publish a Notice transferring the City owned property at 16 Harmon Avenue to Joseph Peters and James R and Katie Fitzgerald (adjoining landowners) subject to a permissive referendum within 45 days of the publishing of the Notice. (Ric VanDonsel)

Item #16 – Set a date for a public hearing on a local law adopting a method for the abandonment of Streets and highways. (Ric VanDonsel)

Item #17 – COVID19 and Response

Adjournment



PROJECTION: 2021 General Fund Budget

ACCOUNTS FOR:
General

	VENDOR	QUANTITY	UNIT COST	2020	Mayor
A1010	COMMON COUNCIL				
A1010	510000 - PERS SERV			40,000.00	
A1010	541500 - CONTR PROFESSIONAL SVCS			54,500.00	
A1010	541600 - CONTR TRAVEL EDUC TRAIN			2,000.00	
TOTAL COMMON COUNCIL					
A1210	MAYOR			96,500.00	
A1210	510000 - PERS SERV			75,130.00	
A1210	540300 - CONTR OFFICE SUPPLIES			1,200.00	
A1210	540700 - CONTR EQUIPMENT REPAIR			100.00	
A1210	541600 - CONTR TRAVEL EDUC TRAIN			1,000.00	
TOTAL MAYOR					
A1325	FINANCE DEPT.			77,430.00	
A1325	41001 - REAL PROPERTY TAXES			9,115,000.00	
A1325	41051 - PROCEEDS OF TAX SALE			85,000.00	
A1325	41080 - PILOT - CORTLAND HOUSING			72,000.00	
A1325	41081 - PILOT - CORTLAND CROWN HOMES			5,900.00	
A1325	41082 - PILOT - CAYUGA PRESS			45,000.00	
A1325	41083 - PILOT - CLOCKTOWER			12,500.00	
A1325	41084 - PILOT - CPI REALTY INTERNAT'L			12,000.00	
A1325	41090 - INTEREST & PENALTIES R/P TAX			278,094.00	
A1325	41091 - PENALTY FOR DELINQUENT NOTICE			510.00	
A1325	41120 - NON-PROP TAX DISTR BY COUNTY			4,729,309.00	



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City of Cortland - LIVE
NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2021 General Fund Budget

ACCOUNTS FOR:

General	VENDOR	QUANTITY	UNIT COST	2020	Mayor
A1325	41130 - UTILITY GROSS RCPTS TAX			164,700.00	
A1325	41170 - FRANCHISE TAX			230,000.00	
A1325	41230 - FINANCE OFFICE			1,600.00	
A1325	41289 - OTHER GENERAL GOVT INCOME			500.00	
A1325	41741 - PARKING PERMITS/CITY SHARE			38,000.00	
A1325	42401 - INTEREST EARNINGS			7,750.00	
A1325	42411 - HSBC LOT LEASE			21,000.00	
A1325	42412 - RAILROAD LEASE/ARMORY RENT			30,000.00	
A1325	42770 - OTHER UNCLASSIFIED REVENUE			200,000.00	
A1325	43001 - STATE AID - PER CAPITA			2,018,810.00	
A1325	43005 - MORTGAGE TAX			200,000.00	
A1325	45031 - TRANSFER FROM WATER			803,000.00	
A1325	45032 - TRANSFER FROM SEWER			870,000.00	
A1325	510000 - PERS SERV			351,585.00	
A1325	510003 - PERS SERV VAC CASH IN			15,000.00	
A1325	540300 - CONTR OFFICE SUPPLIES			4,750.00	
A1325	541100 - CONTR UTILITIES			2,100.00	
A1325	541500 - CONTR PROFESSIONAL SVCS			60,150.00	
A1325	541502 - CONTR PROFESSIONAL/IN REM			6,000.00	
A1325	541507 - MUNIS ACCT/PAYROLL			60,000.00	
A1325	541600 - CONTR TRAVEL EDUC TRAIN			8,000.00	
TOTAL FINANCE DEPT.					19,448,258.00
A1355	ASSESSMENT				
A1355	541500 - CONTR PROFESSIONAL SVCS			70,000.00	

PROJECTION: 20211 2021 General Fund Budget

ACCOUNTS FOR:
General

	TOTAL ASSESSMENT	TOTAL PRINTING AND ADVERTISING	VENDOR	QUANTITY	UNIT COST	2020	Mayor
A1362	70,000.00	PRINTING AND ADVERTISING					70,000.00
A1362	2,300.00	540000 - CONTR GENERAL					2,300.00
A1410	2,300.00	TOTAL PRINTING AND ADVERTISING					2,300.00
A1410	35,000.00	CITY CLERK					35,000.00
A1410	960.00	41255 - CLERK FEES					960.00
A1410	730.00	41550 - PUBLIC POUND CHARGES					730.00
A1410	7,625.00	42540 - BINGO LICENSES					7,625.00
A1410	1,450.00	42544 - DOG LICENSES					1,450.00
A1410	63,715.00	42545 - MARRIAGE LICENSES					63,715.00
A1410	1,650.00	510000 - PERS SERV					1,650.00
A1410	4,100.00	540300 - CONTR OFFICE SUPPLIES					4,100.00
A1410	3,000.00	540301 - CONTR OFFICE EQUIP < \$5000					3,000.00
A1410	1,200.00	540500 - CONTR FUNCT OP EQUIP					1,200.00
A1410	500.00	540700 - CONTR EQUIPMENT REPAIR					500.00
A1410	119,930.00	541500 - CONTR PROFESSIONAL SVCS					119,930.00
A1420	102,000.00	TOTAL CITY CLERK					102,000.00
A1420	900.00	LAW DEPARTMENT					900.00
A1420	300.00	510000 - PERS SERV					300.00
A1420	30,000.00	540300 - CONTR OFFICE SUPPLIES					30,000.00
A1420	1,500.00	541100 - CONTR UTILITIES					1,500.00
A1420		541500 - CONTR PROFESSIONAL SVCS					
A1420		541600 - CONTR TRAVEL EDUC TRAIN					



PROJECTION: 20211 2021 General Fund Budget

ACCOUNTS FOR:
General

	VENDOR	QUANTITY	UNIT COST	2020	Mayor
TOTAL LAW DEPARTMENT					
BUILDINGS & GROUNDS					
A1620	43021 - COURT FACILITIES MAINTENANCE			134,700.00	
A1620	540300 - CONTR OFFICE SUPPLIES			35,000.00	
A1620	540500 - CONTR FUNCT OP EQUIP			150.00	
A1620	540506 - CONTR FUNCT OP EQUIP ARMORY			12,500.00	
A1620	540507 - CONTR PERS PROTECTIVE GEAR			500.00	
A1620	540700 - CONTR EQUIPMENT REPAIR			1,800.00	
A1620	540701 - CONTR EQUIP REPAIR ARMORY			10,000.00	
A1620	541500 - CONTR PROFESSIONAL SVCS			1,050.00	
A1620	541503 - CONTR PROFESSIONAL/ARMORY			110,500.00	
				1,500.00	
TOTAL BUILDINGS & GROUNDS					
A1670	CENTRAL SERVICES			173,000.00	
CENTRAL SERVICES					
A1670	541100 - CONTR UTILITIES			605,000.00	
A1670	541500 - CONTR PROFESSIONAL SVCS			73,500.00	
A1670	541800 - CONTR POSTAGE & FREIGHT			15,000.00	
TOTAL CENTRAL SERVICES					
A1680	CENTRAL DATA PROCESSING			693,500.00	
CENTRAL DATA PROCESSING					
A1680	510000 - PERS SERV			77,000.00	
A1680	540300 - CONTR OFFICE SUPPLIES			3,000.00	
A1680	540500 - CONTR FUNCT OP EQUIP			36,000.00	
A1680	541500 - CONTR PROFESSIONAL SVCS			33,800.00	
A1680	541600 - CONTR TRAVEL EDUC TRAIN			1,800.00	



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PROJECTION: 20211 2021 General Fund Budget

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2020	Mayor
General					
TOTAL CENTRAL DATA PROCESSING				151,600.00	
A1910 UNALLOCATED INSURANCE				250,000.00	
A1910 540000 - CONTR GENERAL					
TOTAL UNALLOCATED INSURANCE				250,000.00	
A1920 MUNICIPAL ASSOCIATION DUES				5,900.00	
A1920 540000 - CONTR GENERAL					
TOTAL MUNICIPAL ASSOCIATION DUES				5,900.00	
A1930 JUDGMENTS & CLAIMS				50.00	
A1930 540000 - CONTR GENERAL					
TOTAL JUDGMENTS & CLAIMS				50.00	
A1950 TAXES ON CITY PROPERTY				7,500.00	
A1950 540000 - CONTR GENERAL					
TOTAL TAXES ON CITY PROPERTY				7,500.00	
A1990 OTHER - CONTINGENCIES				100,000.00	
A1990 540000 - CONTR GENERAL					
TOTAL OTHER - CONTINGENCIES				100,000.00	
A3010 TRAFFIC DEPARTMENT				3,200.00	
A3010 540200 - CONTR MOTOR EQUIP REPAIR					
A3010 540500 - CONTR FUNCT OP EQUIP				26,800.00	
A3010 540501 - CONTR TOOLS & EQUIPMENT				500.00	
A3010 540700 - CONTR EQUIPMENT REPAIR				1,000.00	
A3010 541500 - CONTR PROFESSIONAL SVCS				44,000.00	
TOTAL TRAFFIC DEPARTMENT				75,500.00	
A3120 POLICE DEPARTMENT				450.00	
A3120 41520 - POLICE FEES					



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PROJECTION: 2021 General Fund Budget

ACCOUNTS FOR:

General	VENDOR	QUANTITY	UNIT COST	2020	Mayor
A3120	41525 - POLICE DEPT. - TAXI LICENSES			1,250.00	
A3120	42260 - PUBLIC SAFETY, OTHER GOV. CSD			40,125.00	
A3120	42610 - FINES & FORFEITED BAIL			120,000.00	
A3120	42611 - PARKING TICKETS SURCHARGE			400.00	
A3120	42612 - COURT FINES & PENALTIES			50,000.00	
A3120	42620 - IMPOUND LOT STORAGE FEE			17,500.00	
A3120	42655 - SALES MINOR			20,700.00	
A3120	42665 - SALE OF EQUIPMENT			2,450.00	
A3120	51000 - PERS SERV			3,243,345.00	
A3120	510200 - PERS SERV LONGEVITY			83,500.00	
A3120	510300 - PERS SERV SCH CROSSING GUARDS			112,770.00	
A3120	510301 - PERS SERV PART-TIME			21,450.00	
A3120	510302 - PERS SERV CIVILIANS			133,225.00	
A3120	510400 - PERS SERV O/T			300,000.00	
A3120	510500 - PERS SERV HOLIDAY PAY			95,000.00	
A3120	510600 - PERS SERV COMPENSATORY PAY			53,625.00	
A3120	510700 - PERS SERV SHIFT DIFF			110,500.00	
A3120	510800 - PERS SERV ON CALL PAY			25,000.00	
A3120	510900 - PERS SERV OFFICER IN CHG			11,600.00	
A3120	511000 - PERS SERV FIREARMS QUALIF			15,500.00	
A3120	511100 - PERS SERV TXBL CLOTH & MEALS			25,700.00	
A3120	520000 - OFFICE EQUIPMENT > \$5000			20,000.00	
A3120	520600 - OPERATING EQUIPMENT			53,225.00	



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PROJECTION: 2021 General Fund Budget

ACCOUNTS FOR:

General	VENDOR	QUANTITY	UNIT COST	2020	Mayor
A3120	540100 - CONTR MOTOR EQUIP OP			55,000.00	
A3120	540200 - CONTR MOTOR EQUIP REPAIR			35,700.00	
A3120	540300 - CONTR OFFICE SUPPLIES			2,500.00	
A3120	540301 - CONTR OFFICE EQUIP < \$5000			4,000.00	
A3120	540302 - CONTR PRINTING & ADV			3,200.00	
A3120	540500 - CONTR FUNCT OP EQUIP			5,000.00	
A3120	540503 - CONTR BLDG GROUNDS MAINT			5,000.00	
A3120	540504 - CONTR MAINT CONTRACTS			25,000.00	
A3120	540505 - CONTR PRISONER FOOD			1,000.00	
A3120	540509 - CONTR SAFETY/HAZMAT			3,000.00	
A3120	540510 - CONTR HAZMAT OPERATIONAL			1,450.00	
A3120	540700 - CONTR EQUIPMENT REPAIR			3,000.00	
A3120	540800 - CONTR UNIFORM, SAFETY EQUIP			56,000.00	
A3120	540801 - CONTR UNIFORM SC GUARDS			6,000.00	
A3120	540802 - CONTR UNIFORM CIVILIANS			1,500.00	
A3120	541401 - CONTR ARMORY IMPOUND			2,000.00	
A3120	541501 - CONTR PROFESSIONAL/RENTAL			24,000.00	
A3120	541601 - CONTR SCHOOLS/SEMINARS			12,600.00	
A3120	541602 - CONTR LEGAL PUBLICATIONS			2,000.00	
A3120	541603 - CONTR FIREARMS TRAINING			20,000.00	
A3120	541604 - CONTR SPECIAL INVESTIGATION			1,000.00	
A3120	541605 - CONTR CONFERENCES			2,000.00	
A3120	541606 - CONTR EDUCATION BONUS			800.00	



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PROJECTION: 20211 2021 General Fund Budget

ACCOUNTS FOR:

ACCOUNT	VENDOR	QUANTITY	UNIT COST	2020	Mayor
General					
A3120	541608 - CONTR EDUCATIONAL				4,000.00
A3120	541609 - CONTR CRIMINAL JUSTICE EDUC				5,000.00
A3120	541800 - CONTR POSTAGE & FREIGHT				150.00
TOTAL POLICE DEPARTMENT					
A3410	FIRE DEPARTMENT				4,838,215.00
A3410	43392 - STATE AID EMS TRAINING				12,350.00
A3410	44389 - FEDERAL GRANT - FIRE				41,300.00
A3410	510000 - PERS SERV				2,155,305.00
A3410	510301 - PERS SERV PART-TIME				13,200.00
A3410	510401 - PERS SERV SHIFT MANNING				41,000.00
A3410	510402 - PERS SERV EMERGENCY CALL IN				11,000.00
A3410	510403 - PERS SERV TRAINING				25,000.00
A3410	510405 - PERS SERV HOLIDAY DBL TIME				25,000.00
A3410	510406 - PERS SERV WORKED DT DAYS				65,000.00
A3410	510407 - PERS SERV UNUSED HOL				142,000.00
A3410	510408 - PERS SERV EMT STIPEND				32,000.00
A3410	510409 - PERS SERV UNUSED VAC				100,000.00
A3410	510411 - PERS SERV HAZMAT STIPEND				7,200.00
A3410	510413 - PERS SERV TRAIN STIPEND				7,200.00
A3410	510901 - PERS SERV OUT OF TITLE				6,000.00
A3410	520600 - OPERATING EQUIPMENT				40,000.00
A3410	540100 - CONTR MOTOR EQUIP OP				27,500.00
A3410	540200 - CONTR MOTOR EQUIP REPAIR				80,000.00



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PROJECTION: 20211 2021 General Fund Budget

ACCOUNTS FOR:

General	VENDOR	QUANTITY	UNIT COST	2020	Mayor
A3410	540300 - CONTR OFFICE SUPPLIES			3,500.00	
A3410	540301 - CONTR OFFICE EQUIP < \$5000			2,000.00	
A3410	540500 - CONTR FUNCT OP EQUIP			30,000.00	
A3410	540501 - CONTR TOOLS & EQUIPMENT			12,500.00	
A3410	540700 - CONTR EQUIPMENT REPAIR			8,000.00	
A3410	540800 - CONTR UNIFORM, SAFETY EQUIP			22,000.00	
A3410	541500 - CONTR PROFESSIONAL SVCS			45,000.00	
A3410	541600 - CONTR TRAVEL EDUC TRAIN			11,000.00	
A3410	541800 - CONTR POSTAGE & FREIGHT			200.00	
A3410	541900 - CONTR PUBLIC INFORMATION			2,000.00	
A3410	542000 - CONTR FF GEAR CAREER			4,000.00	
A3410	542001 - CONTR FF GEAR VOLUNTEER			4,000.00	
A3410	542002 - CONTR SPECIAL OPS EQUIP			10,000.00	
A3410	542300 - CONTR VOLUNTEERS BOE			35,000.00	
TOTAL FIRE DEPARTMENT					3,020,255.00
A3420	VOLUNTEER FIREFIGHTERS AWARDS				
A3420	541500 - CONTR PROFESSIONAL SVCS			10,800.00	
TOTAL VOLUNTEER FIREFIGHTERS AWARDS					10,800.00
A3510	ANIMAL CONTROL				
A3510	541500 - CONTR PROFESSIONAL SVCS			75,000.00	
TOTAL ANIMAL CONTROL					75,000.00
A3620	BUILDING INSPECTION, HOUSING				
A3620	41231 - ADMINISTRATION FEES			8,000.00	



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PROJECTION: 20211 2021 General Fund Budget

ACCOUNTS FOR:

General	VENDOR	QUANTITY	UNIT COST	2020	Mayor
A3620	41540 - FIRE INSPECTION FEES			13,000.00	
A3620	41560 - SAFETY INSPECTION FEES			15,000.00	
A3620	42501 - BUSINESS & OCCUPATIONAL LIC.			4,865.00	
A3620	42502 - P&H LICENSE FEE			9,770.00	
A3620	42503 - BOARD APPLICATIONS			5,060.00	
A3620	42555 - BUILDING PERMITS			50,000.00	
A3620	42556 - CERTIFICATE OF OCCUPANCY			4,215.00	
A3620	42557 - ZONING CERTIFICATIONS			4,000.00	
A3620	42565 - PLUMBING PERMITS			10,000.00	
A3620	42590 - RENTAL PERMIT FEES			15,000.00	
A3620	42591 - VACANT BUILDING REGISTRY			15,000.00	
A3620	42595 - CODE ENF OPERATING PERMITS			4,500.00	
A3620	42701 - REFUNDS OF PRIOR YRS EXPEND			12,000.00	
A3620	510000 - PERS SERV			270,231.00	
A3620	510301 - PERS SERV PART-TIME			7,200.00	
A3620	510400 - PERS SERV O/T			10,000.00	
A3620	510401 - PERS SERV SHIFT MANNING			4,000.00	
A3620	510402 - PERS SERV EMERGENCY CALL IN			2,000.00	
A3620	510403 - PERS SERV TRAINING			3,800.00	
A3620	510405 - PERS SERV HOLIDAY DEL TIME			1,000.00	
A3620	510406 - PERS SERV WORKED DT DAYS			6,000.00	
A3620	510407 - PERS SERV UNUSED HOL			20,000.00	
A3620	510408 - PERS SERV EMT STIPEND			3,000.00	



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PROJECTION: 20211 2021 General Fund Budget

ACCOUNTS FOR:

General	VENDOR	QUANTITY	UNIT COST	2020	Mayor
A3620	510409 - PERS SERV UNUSED VAC			10,000.00	
A3620	510410 - PERS SERV UNIFORM ALLOW			2,650.00	
A3620	510411 - PERS SERV HAZMAT STIPEND			750.00	
A3620	510413 - PERS SERV TRAIN STIPEND			700.00	
A3620	540100 - CONTR MOTOR EQUIP OP			4,400.00	
A3620	540200 - CONTR MOTOR EQUIP REPAIR			4,500.00	
A3620	540300 - CONTR OFFICE SUPPLIES			1,500.00	
A3620	540301 - CONTR OFFICE EQUIP < \$5000			2,000.00	
A3620	540500 - CONTR FUNCT OP EQUIP			1,000.00	
A3620	540501 - CONTR TOOLS & EQUIPMENT			3,000.00	
A3620	540700 - CONTR EQUIPMENT REPAIR			500.00	
A3620	541500 - CONTR PROFESSIONAL SVCS			24,000.00	
A3620	541505 - CONTR PROFESSIONAL/GRASS SNOW			18,000.00	
A3620	541600 - CONTR TRAVEL EDUC TRAIN			4,000.00	
A3620	541800 - CONTR POSTAGE & FREIGHT			100.00	
A5010	TOTAL BUILDING INSPECTION, HOUSING DPW ADMINISTRATION			574,741.00	
A5010	42130 - TRASH REMOVAL FEES - BAG SALES			600,000.00	
A5010	42131 - SPECIAL TRASH PICKUP			1,700.00	
A5010	42210 - GENERAL SERVICES OTHER GOVT.			-19,500.00	
A5010	42300 - NYS ARTERIAL MAINTENANCE REIM			89,800.00	
A5010	42560 - STREET OPENING PERMITS			5,800.00	
A5010	42665 - SALE OF EQUIPMENT			120,000.00	

PROJECTION: 2021 General Fund Budget

ACCOUNTS FOR:

General	VENDOR	QUANTITY	UNIT COST	2020	Mayor
A5010	43501 - CONSOLIDATED HIGHWAY AID			775,430.00	
A5010	51000 - PERS SERV			187,600.00	
A5010	54030 - CONTR OFFICE SUPPLIES			500.00	
A5010	54050 - CONTR FUNCT OP EQUIP			101,200.00	
A5010	54080 - CONTR UNIFORM, SAFETY EQUIP			1,100.00	
A5010	54150 - CONTR PROFESSIONAL SVCS			18,450.00	
A5010	54160 - CONTR TRAVEL EDUC TRAIN			60.00	
A5010	54180 - CONTR POSTAGE & FREIGHT			1,500.00	
TOTAL DPW ADMINISTRATION					
A5110	DPW MAINTENANCE			1,883,640.00	
A5110	51000 - PERS SERV			781,960.00	
A5110	51040 - PERS SERV O/T			74,000.00	
A5110	54010 - CONTR MOTOR EQUIP OP			54,000.00	
A5110	54020 - CONTR MOTOR EQUIP REPAIR			65,000.00	
A5110	54050 - CONTR FUNCT OP EQUIP			82,000.00	
A5110	54053 - CONTR BLDG GROUNDS MAINT			500.00	
A5110	54070 - CONTR EQUIPMENT REPAIR			500.00	
A5110	54080 - CONTR UNIFORM, SAFETY EQUIP			10,550.00	
A5110	54150 - CONTR PROFESSIONAL SVCS			250,000.00	
TOTAL DPW MAINTENANCE					
A5132	DPW GARAGE			1,318,510.00	
A5132	54050 - CONTR FUNCT OP EQUIP			20,000.00	
A5132	54150 - CONTR PROFESSIONAL SVCS			5,000.00	



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6915cmac NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20211 2021 General Fund Budget

ACCOUNTS FOR:
General

	VENDOR	QUANTITY	UNIT COST	2020	Mayor
TOTAL DPW GARAGE					
A5142	DPW SNOW & ICE CONTROL			25,000.00	
A5142	540200 - CONTR MOTOR EQUIP REPAIR			35,000.00	
A5142	540500 - CONTR FUNCT OP EQUIP			205,000.00	
A5142	541500 - CONTR PROFESSIONAL SVCS			1,000.00	
TOTAL DPW SNOW & ICE CONTROL					
A7010	RECREATION ADMINISTRATION			241,000.00	
A7010	42019 - YOUTH - SPECIAL EVENTS			17,500.00	
A7010	42021 - SOFTBALL FEES			12,800.00	
A7010	42026 - YOUTH, FACILITIES RENTAL FEES			25,000.00	
A7010	42089 - OTHER RECREATION CHARGES			76,000.00	
A7010	42705 - DONATIONS - YOUTH PROGRAMS			23,500.00	
A7010	43820 - STATE AID - YOUTH BUREAU			10,000.00	
A7010	510000 - PERS SERV			188,726.00	
A7010	520600 - OPERATING EQUIPMENT			5,000.00	
A7010	540300 - CONTR OFFICE SUPPLIES			2,830.00	
A7010	540500 - CONTR FUNCT OP EQUIP			8,000.00	
A7010	540502 - CONTR SMALL EQUIPMENT			125.00	
A7010	540800 - CONTR UNIFORM, SAFETY EQUIP			500.00	
A7010	541500 - CONTR PROFESSIONAL SVCS			800.00	
A7010	541501 - CONTR PROFESSIONAL/RENTAL			500.00	
A7010	541600 - CONTR TRAVEL EDUC TRAIN			500.00	
A7010	541800 - CONTR POSTAGE & FREIGHT			1,000.00	



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6915cmac NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2021 General Fund Budget

ACCOUNTS FOR:
General

	VENDOR	QUANTITY	UNIT COST	2020	Mayor
TOTAL RECREATION ADMINISTRATION					
A7110	PARKS				372,781.00
A7110	510000 - PERS SERV				177,055.00
A7110	510400 - PERS SERV O/T				12,000.00
A7110	520600 - OPERATING EQUIPMENT				44,240.00
A7110	540100 - CONTR MOTOR EQUIP OP				12,000.00
A7110	540200 - CONTR MOTOR EQUIP REPAIR				11,450.00
A7110	540500 - CONTR FUNCT OP EQUIP				13,075.00
A7110	540502 - CONTR SMALL EQUIPMENT				5,840.00
A7110	540700 - CONTR EQUIPMENT REPAIR				4,720.00
A7110	540800 - CONTR UNIFORM, SAFETY EQUIP				3,500.00
A7110	541500 - CONTR PROFESSIONAL SVCS				550.00
A7110	541600 - CONTR TRAVEL EDUC TRAIN				250.00
TOTAL PARKS					
A7140	PLAYGROUND & RECR. CENTER				284,680.00
A7140	510000 - PERS SERV				256,780.00
A7140	520600 - OPERATING EQUIPMENT				3,500.00
A7140	540500 - CONTR FUNCT OP EQUIP				15,925.00
A7140	540501 - CONTR TOOLS & EQUIPMENT				10,700.00
A7140	540502 - CONTR SMALL EQUIPMENT				1,100.00
A7140	540700 - CONTR EQUIPMENT REPAIR				1,000.00
A7140	540800 - CONTR UNIFORM, SAFETY EQUIP				125.00
A7140	541500 - CONTR PROFESSIONAL SVCS				1,400.00



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PROJECTION: 2021 General Fund Budget

ACCOUNTS FOR:

General		VENDOR	QUANTITY	UNIT COST	2020	Mayor
A7140	541600 - CONTR TRAVEL EDUC TRAIN					250.00
A7180	TOTAL PLAYGROUND & RECR. CENTER BEACH & POOL					290,780.00
A7180	510000 - PERS SERV					88,000.00
A7180	520600 - OPERATING EQUIPMENT					18,000.00
A7180	540500 - CONTR FUNCT OP EQUIP					18,850.00
A7180	540502 - CONTR SMALL EQUIPMENT					1,500.00
A7180	540700 - CONTR EQUIPMENT REPAIR					4,600.00
A7180	540800 - CONTR UNIFORM, SAFETY EQUIP					1,600.00
A7180	541600 - CONTR TRAVEL EDUC TRAIN					500.00
A7310	TOTAL BEACH & POOL YOUTH PROGRAMS					133,050.00
A7310	510000 - PERS SERV					27,000.00
A7310	520600 - OPERATING EQUIPMENT					4,550.00
A7310	540300 - CONTR OFFICE SUPPLIES					300.00
A7310	540500 - CONTR FUNCT OP EQUIP					2,765.00
A7310	540502 - CONTR SMALL EQUIPMENT					1,400.00
A7310	540700 - CONTR EQUIPMENT REPAIR					1,000.00
A7310	540800 - CONTR UNIFORM, SAFETY EQUIP					800.00
A7310	541500 - CONTR PROFESSIONAL SVCS					225.00
A7320	TOTAL YOUTH PROGRAMS					38,040.00
A7320	YOUTH - TRIPS AND EVENTS					
A7320	540000 - CONTR GENERAL					2,000.00



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6915cmac NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20211 2021 General Fund Budget

ACCOUNTS FOR:
General

	VENDOR	QUANTITY	UNIT COST	2020	Mayor
TOTAL YOUTH - TRIPS AND EVENTS					
A7330	YOUTH CENTER ACTIVITIES				2,000.00
A7330	540000 - CONTR GENERAL				4,500.00
TOTAL YOUTH CENTER ACTIVITIES					
A7550	CELEBRATIONS				4,500.00
A7550	540500 - CONTR FUNCT OP EQUIP				15,000.00
A7550	540502 - CONTR SMALL EQUIPMENT				1,000.00
TOTAL CELEBRATIONS					
A8140	STORM AND SANITARY SEWERS				16,000.00
A8140	540200 - CONTR MOTOR EQUIP REPAIR				2,200.00
A8140	540500 - CONTR FUNCT OP EQUIP				5,500.00
A8140	540800 - CONTR UNIFORM, SAFETY EQUIP				500.00
TOTAL STORM AND SANITARY SEWERS					
A8160	TRASH COLLECTION				8,200.00
A8160	541500 - CONTR PROFESSIONAL SVCS				627,100.00
A8160	541800 - CONTR POSTAGE & FREIGHT				1,500.00
A8160	541900 - CONTR PUBLIC INFORMATION				350.00
TOTAL TRASH COLLECTION					
A8170	DPW STREET CLEANING				628,950.00
A8170	540200 - CONTR MOTOR EQUIP REPAIR				6,500.00
A8170	540500 - CONTR FUNCT OP EQUIP				500.00
TOTAL DPW STREET CLEANING					
A9010	STATE RETIREMENT				7,000.00
A9010	580000 - EMPLOYEE BENEFITS				385,786.00

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City of Cortland - LIVE
NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20211 2021 General Fund Budget

ACCOUNTS FOR:
General

	VENDOR	QUANTITY	UNIT COST	2020	Mayor
TOTAL STATE RETIREMENT					385,786.00
A9015 POLICE & FIRE RETIREMENT					
A9015 580000 - EMPLOYEE BENEFITS				1,534,015.00	
TOTAL POLICE & FIRE RETIREMENT					1,534,015.00
A9030 SOCIAL SECURITY					
A9030 580100 - FICA/MED CITY SHARE				760,200.00	
TOTAL SOCIAL SECURITY					760,200.00
A9040 WORKERS COMPENSATION					
A9040 580000 - EMPLOYEE BENEFITS				309,195.00	
TOTAL WORKERS COMPENSATION					309,195.00
A9060 HOSPITAL & MEDICAL INSURANCE					
A9060 580000 - EMPLOYEE BENEFITS				4,235,500.00	
A9060 580100 - FICA/MED CITY SHARE				10,900.00	
TOTAL HOSPITAL & MEDICAL INSURANCE					4,246,400.00
A9085 SUPPL. BENEFITS - DBL. FF					
A9085 580000 - EMPLOYEE BENEFITS				140,000.00	
TOTAL SUPPL. BENEFITS - DBL. FF					140,000.00
A9710 SERIAL BONDS					
A9710 560000 - SERIAL BONDS PRINCIPAL				586,000.00	
A9710 570000 - SERIAL BONDS INTEREST				141,900.00	
TOTAL SERIAL BONDS					727,900.00
A9950 TRANSFER TO CAPITAL					
A9950 590000 - TRANSFERS				-810,000.00	
TOTAL TRANSFER TO CAPITAL					-810,000.00
TOTAL General					42,472,806.00
TOTAL REVENUE					21,236,403.00
TOTAL EXPENSE					21,236,403.00



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| City of Cortland - LIVE
| NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20211 2021 General Fund Budget

ACCOUNTS FOR:
General

VENDOR	QUANTITY	UNIT COST	2020	Mayor
GRAND TOTAL			42,472,806.00	

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6915cmac NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20214 2021 Waste Water Budget Revised

ACCOUNTS FOR:
Sewer

G00	Sewer	VENDOR	QUANTITY	UNIT COST	2020	Mayor
G00	41030 - SPECIAL ASSESSMENT				-785,522.00	
G00	42120 - SEWER RENTS DOMESTIC				-1,977,351.00	
G00	42121 - SEWER RENTS HOMER				-295,000.00	
G00	42122 - SEWER RENTS MCGRAW				-83,000.00	
G00	42123 - SEWER RENTS CORTLANDVILLE				-450,000.00	
G00	42124 - SEWER RENTS FALL TRINITY				-120,000.00	
G00	42125 - SEWER RENTS NATRUIM				-3,500.00	
G00	42126 - SEWER RENTS MARIETTA				-8,700.00	
G00	42128 - SEWER RENTS YMCA				-1,500.00	
G00	42129 - SEWER RENTS CRMC				-32,000.00	
G00	42132 - SEWER RENTS - C'VILLE YOGHURT				-80,000.00	
G00	42135 - CV YOGHURT WHEY				-25,000.00	
G00	42136 - CHOBANI YOGHURT WHEY				-13,000.00	
G00	42375 - SEWER SERVICES - CORT CO SOLID				-67,400.00	
G00	42401 - INTEREST EARNINGS				-30.00	
G00	42402 - INTEREST EARNINGS RESERVE				-200.00	
TOTAL Sewer						
G1990	OTHER - CONTINGENCIES				-3,942,203.00	
G1990	540000 - CONTR GENERAL				13,919.00	
TOTAL OTHER - CONTINGENCIES						13,919.00
G8110	WASTEWATER ADMIN					
G8110	510000 - PERS SERV				139,215.00	

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6915cmac NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20214 2021 Waste Water Budget Revised

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2020	Mayor
Sewer					2,500.00
G8110 510400 - PERS SERV O/T					12,000.00
G8110 540300 - CONTR OFFICE SUPPLIES					7,000.00
G8110 540301 - CONTR OFFICE EQUIP < \$5000					12,000.00
G8110 541100 - CONTR UTILITIES					161,500.00
G8110 541500 - CONTR PROFESSIONAL SVCS					17,000.00
G8110 541506 - CONTR PROFESSIONAL/CONS, LEGAL					5,000.00
G8110 541630 - CONTR ANNUAL AUDIT					5,500.00
G8110 541800 - CONTR POSTAGE & FREIGHT					361,715.00
TOTAL WASTEWATER ADMIN					
G8120 SANITARY SEWERS					6,650.00
G8120 540100 - CONTR MOTOR EQUIP OP					11,500.00
G8120 540200 - CONTR MOTOR EQUIP REPAIR					15,000.00
G8120 540500 - CONTR FUNCT OP EQUIP					2,500.00
G8120 540700 - CONTR EQUIPMENT REPAIR					2,020.00
G8120 540800 - CONTR UNIFORM, SAFETY EQUIP					5,500.00
G8120 541100 - CONTR UTILITIES					7,200.00
G8120 541500 - CONTR PROFESSIONAL SVCS					1,700.00
G8120 541600 - CONTR TRAVEL EDUC TRAIN					52,070.00
TOTAL SANITARY SEWERS					
G8130 SEWAGE TREATMENT & DISPOSAL					398,457.00
G8130 510000 - PERS SERV					42,400.00
G8130 510400 - PERS SERV O/T					5,845.00
G8130 540100 - CONTR MOTOR EQUIP OP					



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PROJECTION: 20214 2021 Waste Water Budget Revised

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2020	Mayor
Sewer					
G8130	540200 - CONTR MOTOR EQUIP REPAIR			120,000.00	
G8130	540500 - CONTR FUNCT OP EQUIP			389,000.00	
G8130	540501 - CONTR TOOLS & EQUIPMENT			180,000.00	
G8130	540800 - CONTR UNIFORM, SAFETY EQUIP			20,000.00	
G8130	541100 - CONTR UTILITIES			311,100.00	
G8130	541600 - CONTR TRAVEL EDUC TRAIN			21,000.00	
G9030	TOTAL SEWAGE TREATMENT & DISPOSAL SOCIAL SECURITY			1,487,802.00	
G9030	580000 - EMPLOYEE BENEFITS			25,866.00	
G9030	580100 - FICA/MED CITY SHARE			44,858.00	
G9040	TOTAL SOCIAL SECURITY WORKERS COMPENSATION			70,724.00	
G9040	580000 - EMPLOYEE BENEFITS			94,376.00	
G9060	TOTAL WORKERS COMPENSATION HOSPITAL & MEDICAL INSURANCE			94,376.00	
G9060	580000 - EMPLOYEE BENEFITS			217,050.00	
G9710	TOTAL HOSPITAL & MEDICAL INSURANCE SERIAL BONDS			217,050.00	
G9710	560000 - SERIAL BONDS PRINCIPAL			547,750.00	
G9710	570000 - SERIAL BONDS INTEREST			226,797.00	
G9901	TOTAL SERIAL BONDS TRANSFER TO OTHER FUNDS			774,547.00	
G9901	590000 - TRANSFERS			870,000.00	
TOTAL TRANSFER TO OTHER FUNDS				870,000.00	
TOTAL Sewer					-3,942,203.00
					3,942,203.00
					TOTAL REVENUE
					TOTAL EXPENSE



City of Cortland - LIVE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20214 2021 Waste Water Budget Revised

ACCOUNTS FOR:
Sewer

VENDOR	QUANTITY	UNIT COST	2020	Mayor
GRAND TOTAL				.00

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City of Cortland - LIVE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20215 2021 Water Fund Budget Revised

ACCOUNTS FOR:
Water

FX0	WATER	VENDOR	QUANTITY	UNIT COST	2020	Mayor
FX0	42140 - METERED WATER SALES				-2,075,000.00	
FX0	42142 - UNMETERED WATERSALES				-30,000.00	
FX0	42144 - WATER SERVICE CHARGES				-3,500.00	
FX0	42145 - SPRINKLER FEE				-63,000.00	
FX0	42378 - WATER SERVICES OTH GOVTS				-7,000.00	
FX0	42401 - INTEREST EARNINGS				-200.00	
FX0	42410 - RENTAL OF REAL PROPERTY				-20,000.00	
FX0	42414 - RENTAL OF EQUIPMENT				-7,800.00	
FX0	42589 - APPLICATION FEE				-536.00	
FX0	42650 - SALE OF SCRAP				-50.00	
FX0	42770 - OTHER UNCLASSIFIED REVENUE				-8,000.00	
FX0	42771 - PROPERTY SEARCH				-5,000.00	
FX0	42772 - HYDRANT INSPECTION FEE				-1,550.00	
TOTAL WATER						-2,221,636.00
FX1910	UNALLOCATED INSURANCE					
FX1910	54000 - CONTR GENERAL				25,000.00	
TOTAL UNALLOCATED INSURANCE						25,000.00
FX8310	WATER ADMIN					
FX8310	510000 - PERS SERV				175,600.00	
FX8310	510001 - PERS SERV OPERATOR STIPEND				2,500.00	
FX8310	510400 - PERS SERV O/T				3,100.00	



PROJECTION: 20215 2021 Water Fund Budget Revised

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2020	Mayor
Water					3,000.00
FX8310 520000 - OFFICE EQUIPMENT > \$5000					2,500.00
FX8310 540300 - CONTR OFFICE SUPPLIES					450.00
FX8310 540301 - CONTR OFFICE EQUIP < \$5000					825.00
FX8310 540302 - CONTR PRINTING & ADV					1,000.00
FX8310 540303 - CONTR PRINTED FORMS					25,000.00
FX8310 540504 - CONTR MAINT CONTRACTS					15,000.00
FX8310 540508 - CONTR WATER SAMPLES					1,000.00
FX8310 540800 - CONTR UNIFORM, SAFETY EQUIP					120.00
FX8310 540803 - CONTR EMPLOYEE PHYSICALS					9,000.00
FX8310 541100 - CONTR UTILITIES					2,500.00
FX8310 541500 - CONTR PROFESSIONAL SVCS					1,500.00
FX8310 541600 - CONTR TRAVEL EDUC TRAIN					500.00
FX8310 541800 - CONTR POSTAGE & FREIGHT					243,595.00
TOTAL WATER ADMIN					
FX8320 SOURCE OF SUPPLY & PUMPING					62,400.00
FX8320 510000 - PERS SERV					2,500.00
FX8320 510001 - PERS SERV OPERATOR STIPEND					8,500.00
FX8320 510400 - PERS SERV O/T					17,000.00
FX8320 540100 - CONTR MOTOR EQUIP OP					25,000.00
FX8320 540500 - CONTR FUNCT OP EQUIP					2,000.00
FX8320 540503 - CONTR BLDG GROUNDS MAINT					11,000.00
FX8320 540700 - CONTR EQUIPMENT REPAIR					1,200.00
FX8320 540800 - CONTR UNIFORM, SAFETY EQUIP					



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PROJECTION: 20215 2021 Water Fund Budget Revised

ACCOUNTS FOR:

Water	VENDOR	QUANTITY	UNIT COST	2020	Mayor
FX8320	541100 - CONTR UTILITIES			91,500.00	
TOTAL SOURCE OF SUPPLY & PUMPING					
FX8340	TRANSMISSION & DISTRIBUTION			221,100.00	
FX8340	510000 - PERS SERV			229,500.00	
FX8340	510400 - PERS SERV O/T			26,000.00	
FX8340	520000 - OFFICE EQUIPMENT > \$5000			150.00	
FX8340	520600 - OPERATING EQUIPMENT			26,350.00	
FX8340	540100 - CONTR MOTOR EQUIP OP			16,750.00	
FX8340	540200 - CONTR MOTOR EQUIP REPAIR			1,800.00	
FX8340	540500 - CONTR FUNCT OP EQUIP			135,383.00	
FX8340	540501 - CONTR TOOLS & EQUIPMENT			1,400.00	
FX8340	540502 - CONTR SMALL EQUIPMENT			3,000.00	
FX8340	540700 - CONTR EQUIPMENT REPAIR			1,200.00	
FX8340	540800 - CONTR UNIFORM, SAFETY EQUIP			3,500.00	
FX8340	541501 - CONTR PROFESSIONAL/RENTAL			750.00	
TOTAL TRANSMISSION & DISTRIBUTION					
FX9010	STATE RETIREMENT			445,783.00	
FX9010	580000 - EMPLOYEE BENEFITS			38,411.00	
TOTAL STATE RETIREMENT					
FX9030	SOCIAL SECURITY			38,411.00	
FX9030	580000 - EMPLOYEE BENEFITS			28,339.00	
FX9030	580100 - FICA/MED CITY SHARE			39,277.00	
TOTAL SOCIAL SECURITY					
FX9060	HOSPITAL & MEDICAL INSURANCE			67,616.00	
FX9060	580000 - EMPLOYEE BENEFITS			266,360.00	



City of Cortland - LIVE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20215 2021 Water Fund Budget Revised

ACCOUNTS FOR:
Water

	VENDOR	QUANTITY	UNIT COST	2020	Mayor
TOTAL HOSPITAL & MEDICAL INSURANCE					
FX9710	SERIAL BONDS			266,360.00	
FX9710	560000 - SERIAL BONDS PRINCIPAL			91,250.00	
FX9710	570000 - SERIAL BONDS INTEREST			19,521.00	
TOTAL SERIAL BONDS					
FX9901	TRANSFER TO OTHER FUNDS			110,771.00	
FX9901	590000 - TRANSFERS			803,000.00	
TOTAL TRANSFER TO OTHER FUNDS					
TOTAL Water				803,000.00	
				-2,221,636.00	
				2,221,636.00	
					.00

TOTAL REVENUE
TOTAL EXPENSE
GRAND TOTAL

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CORTLAND YOUTH BUREAU

35 Port Watson Street • Cortland, NY 13045 • (607) 753-3021 • Fax: (607) 753-3023 • www.cortland.org

TO: Mayor Brian Tobin
Members of the City Council
Mack Cook, Director of Administration and Finance
Lori Crompton, Finance Department

FROM: John McNerney, Youth Bureau Director

RE: CYB Donations

DATE: October 26th, 2020

I would like to ask the common council to accept and recognize the following donation. The donation should be appropriated to the Jim Partigianoni Scholarship Trust Fund.

Donation	Amount	Event/Project	Budget Line
Crown City	\$105.00	Youth Sports	JP Trust Fund
Little League			

Total = \$105.00

Attached is a copy of the checks and supporting details on the donation for your records. Feel free to contact the Youth Bureau with any questions at 753-3021.



**City of Cortland
Fire Department**



**Wayne C. Friedman
Deputy Fire Chief**

21 Court Street
Cortland, New York 13045

Phone: 607-758-8383

607-756-5612

Fax: 607.758.8385

Email: friedman02@hotmail.com

TO: Mayor Tobin, Members of the Common Council
FROM: Chief Friedman
DATE: November 10, 2020
RE: Agenda Item for November 17, 2020

The following items are listed for the agenda:

1. Consideration of a Resolution to amend the Cortland Fire Department's Volunteer Firefighters Length of Service Award (LOSAP) Program Point Award System when Special Response Rules are in Effect during the COVID 19 Pandemic of 2020. (Chief Friedman)

Attached please find the resolution regarding the LOSAP Program. Recognizing that certain aspects of training, meetings and details were suspended due to the COVID 19 Pandemic, volunteers were potentially unable to receive credit that would under normal conditions be afforded them. An executive order by Governor Cuomo (202 of 2020) allows municipalities to modify their respective programs. The allocation of 4 points per active member per month will allow members to still qualify for the LOSAP credits and retirement incentive that they would receive without the onset of COVID. The modified participation was between April 1, 2020 and August 31, 2020.

There is no increased fiscal obligation as preliminary estimates indicate we will have the same number of volunteers qualifying this year as in the past.

**City of Cortland Fire Department
Resolution of City Council**

*In the matter of amending the Service
Award Program Point System when
Special Response Rules are in effect
during the COVID 19 pandemic of 2020*

WHEREAS; As authorized by Article 11-A of the New York State General Municipal Law the Common Council of the City of Cortland established a Service Award Program for active volunteer firefighters of the City of Cortland Fire Department; and,

WHEREAS; Active volunteer firefighters earn service credits under the Service Award Program Point System adopted by the City of Cortland Common Council; and,

WHEREAS, in response to the outbreak of Novel Coronavirus, COVID-19, NYS Governor Andrew Cuomo declared a STATE DISASTER EMERGENCY and issued EXECUTIVE ORDER 202 OF 2020. In response to the STATE DISASTER EMERGENCY New York State fire districts, towns, villages, cities and their fire department officials adopted Special Response Rules restricting volunteer firefighter responses to emergency responses and/or restricting the holding of activities for which points could be earned during the STATE DISASTER EMERGENCY; and,

WHEREAS, the adoption of the Special Response Rules has affected the ability of active volunteer firefighters to earn points in service award programs; and

WHEREAS; in recognition of the negative effect these Special Response Rules has on the ability of active volunteer firefighters to earn service credits, New York State enacted legislation intended to prevent active volunteer firefighters who would have earned service award program service credit during 2020 from failing to earn a year of service award program service credit during 2020 due to the adoption of Special Response Rules; and,

WHEREAS, Chapter 113 of the Laws of 2020 of the State of New York, authorizes the Cortland Common Council to adopt a resolution to amend the Cortland Fire Department Service Award Program point system by adding a new category to the point system under which up to five (5) points per month (prorated for periods of less than one month) may be awarded to active volunteer firefighters during the period when the Special Response Rules are in place; and

WHEREAS, this amendment to the City of Cortland Fire Department Service Award Program points system is intended to prevent active volunteer firefighters who would have earned service award

program credit under the City of Cortland Fire Department point system during 2020 from failing to earn credit during 2020, the adoption of this resolution will have little effect on the annual cost of the City of Cortland Fire Department Service Award Program, and,

WHEREAS, all other provisions of the City of Cortland Fire Department Service Award Program shall not change as a result of the adoption of this resolution and the program shall continue to be administered by the City of Cortland Fire Department Board of Engineers in accordance with Article 11-A of the New York State General Municipal Law as such law is amended from time to time, and

WHEREAS with the adoption by the Common Council of this resolution, Chapter 113 of the Laws 2020 of the State of New York, provides that such resolution does not require approval of City residents at a City election.

Now, Therefore, BE IT RESOLVED, That:

The Common Council adds the following new category to the Cortland Fire Department Service Award Program Point System:

COVID-19 Pandemic of 2020

As a result of the COVID-19 Pandemic of 2020, the City of Cortland Common Council and the Cortland Fire Department adopted Special Response Rules. Under these rules, activities for which active volunteer firefighters could earn points under the Cortland Fire Department Service Award Program were reduced. effective as of April 1, 2020. Such reduction in activities continued until the effective date the Special Response Rules were rescinded and all activities restored. From the effective date of the Special Response to the effective date that such reductions were rescinded, all active volunteer firefighters of the Cortland Fire Department shall be awarded four (4) points per month with such number of points prorated for periods of less than a complete month. The term of effective credit shall be from April 1, 2020 through August 31, 2021. In no event shall points be awarded to active volunteer firefighters in accordance with Chapter 113, after September 7, 2020, unless NYS Governor Andrew Cuomo extends Executive Order 202 of 2020.

NOTE: As soon as administratively feasible, after the adoption of this resolution by the Common Council, active volunteer firefighters of the City of Cortland Fire Department shall be given a notice announcing the adoption of and explaining this additional category to the point system. Further, a notice shall be given to active volunteer firefighters stating the effective date that the Special Response Rules have been rescinded and indicating the number of points to be awarded to each active volunteer firefighter during the period when the Special Response Rules were in effect.

Brian Tobin;
Mayor, City of Cortland

Wayne Friedman;
Fire Chief

Jason Thornton;
President, Board of Engineers

Bonnie Heath;
Chairperson, Fire Commission

Charles Sherman;
Administrator, LOSAP Program

**PUBLIC NOTICE
CITY OF CORTLAND**

Notice is hereby given that the Common Council of the City of Cortland of Cortland County, New York, at a regular meeting thereof, held on November 16, 2020, duly adopted, subject to a permissive referendum, a resolution, an abstract of which is as follows:

RESOLUTION AUTHORIZING TRANSFER OF SURPLUS PROPERTY TO JOSEPH B. PETERS AND JAMES R. AND KATIE L. FITZGERALD, SUBJECT TO PERMISSIVE REFERENDUM

WHEREAS, the City of Cortland acquired a parcel of land in many decades past at 16 Harmon Avenue, City of Cortland for the purpose of an alley, and

WHEREAS, it is no longer necessary for the City of Cortland to retain said property, and

WHEREAS, the Joseph B. Peters and James R. and Katie L. Fitzgerald, are the owners of property on the east side of said parcel, and

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Cortland, in regular session duly convened, does hereby authorize and direct the Mayor of the City of Cortland to execute and deliver to said Joseph B. Peters and James R. and Katie L. Fitzgerald the property located at 16 Harmon Avenue, subject to a permissive referendum as permitted by law.

Be it further resolved, such transfer shall take place 45 days from the date of approval of this Notice per MHRL§24.

BY ORDER OF THE COMMON COUNCIL OF THE CITY OF CORTLAND OF CORTLAND, NEW YORK.

Dated: November 16, 2020

Ray Parker, City Clerk

WCP CONSULTANTS
WE CREATE POSSIBILITIES

Scott M Burto, Owner
scott@wcpconsultants.com
(315) 921-4008

City of Cortland
Meeting Tuesday November 17th
Funding Update

The City of Cortland is in the process of completing a once in a lifetime community changing project. From the Gateway, along Clinton Avenue and completely revitalizing downtown for the next 40 years. Infrastructure is the driving factor in economic development, our schools, and community activities. These projects will provide improved water distribution, wastewater collection including sewer separation, broadband for the downtown, bike lanes, new sidewalks, new tree plantings and community signage. The projects will not only provide the needed underground infrastructure but make the downtown corridor safer for pedestrians to get around the community.

Below is a breakdown of the budget based on phases.

Clinton Ave Water Project – Phase 1 and 2 of water project \$1,541,000

Gateway Project – Recently bid at \$851,657.96 (estimate was \$503,000)

Phase 3 Clinton Ave Water, wastewater, sewer separation bid at \$11,351,585

Groton Ave Estimate \$7,926,000

Main Street DRI Infrastructure and improvement projects estimated at \$8,648,000

Legal Costs estimated at \$375,000

Technical Cost estimated at \$3,686,308.00

Administrative Cost estimated at \$755,000

WIFIA Application Cost \$25,000

WIFIA Closing Cost \$30,000

Total Project Cost \$35,189,551

To complete a project of this magnitude there is no one place to seek funding to cover the grants and loans needed to keep the cost to the user at a minimum. A number of people have been working for the past eight years to piece together funding, which also has changed aspects of the project to bring in additional funding. Below I will outline each funding agency, amounts funding and some requirements.

NYS Community Development Block Grant (2 awarded) \$1.5 million plus \$305,083 in program income.

- \$516,944.90 in grant remains for additional work on Washington and Greenbush
- Did not cover engineering because work began years before applications awarded
- Administration on 2016 Grant was fully covered by program income
- A decision was made to pay administration on 2018 grant out of WIFIA loan to allow the remaining grant funds to use in the 2020 Capital Budget to allow DPW to complete work

NYS Environmental Facilities Corp (NYSEFC) Clean Water State Revolving Fund \$995,725 Grant

NYSEFC Green Innovation Grant Program \$837,374

- Only covers construction cost for specific aspects of the project
- Does not cover soft cost of engineering, legal and administration

NYSEFC Integrated Solutions Grant Program \$391,700

- Only covers construction cost of specific aspects of the project
- Does not cover soft cost of engineering, legal and administration

NYSEFC Drinking Water Infrastructure Improvement Act Grant \$755,678

NYS Department of Environmental Conservation Climate Smart Grant \$2,000,000

- Covers specific parts of the project with a 50% city match
- Covers 50% of approved engineering and administration

NYS Department of State Downtown Revitalization Grant \$5,119,248

NYS Department of Transportation TAP Grant \$4,479,733

Statewide Transportation Improvement Program \$498,000

Total Grants for the Project \$16,882,541

Loans were also secured to cover the remaining cost as stated below.

NYS Environmental Facilities Corp (NYSEFC) Clean Water State Revolving Fund \$9,699,201

NYSEFC Drinking Water Infrastructure Improvement Act \$332,000

Environmental Protection Fund WIFIA \$8,954,566

All grants and loans require quarterly reporting, labor standard reporting, environmental reports, field surveys, and certified payroll and MWBE reports at a minimum.

CITY OF CORTLAND, NEW YORK
LOCAL LAW NO. _____ OF THE YEAR 2020
Filed with the NEW YORK STATE DEPARTMENT OF STATE ON _____ 2020
RUTH BADER GINSBERG GENDER NEUTRAL AMENDMENT TO THE
CODE AND CHARTER LOCAL LAW

Whereas, the City of Cortland is determined and authorized to eliminate institutional bias in its function and service to the public,

Whereas, upon the passing of Supreme Court Justice Ruth Bader Ginsberg, it desires to reaffirm this commitment and to eliminate bias in any form including in its Charter and Administrative Code.

Whereas, the City shall make efforts in the future to modify existing policy statements General Orders and/or Department protocols that include gender bias in its language.

Therefore, the City of Cortland resolves to amend its Charter and Code which shall be amended where applicable pursuant to Section 3 of this local law.

Section 1. Enactment and Title.

This local law shall be entitled "Ruth Bader Ginsberg Gender Neutral, Code and Charter Local Law"

Section 2. Authorization, Purpose and Intent.

The City has determined that it needs to amend the City's Charter and Administrative Code to make it gender neutral.

Section 3. Definitions.

- a. The word "Alderman" shall be deleted in each place that it appears and shall be replaced by the word "Councilperson".
- b. In each place that the word "he" appears, it shall be amended to read "They, them, their" as appropriate.
- c. In each place that the word "his" appears, it shall be amended to read "their".
- d. In each place that the word "him" appears it shall be amended to read "them".
- e. In each place that the word "himself" appears, it shall be amended to read "themselves".
- f. The word "Chairman" shall be deleted in each place that it appears and shall be replaced by the word "Chair", including where it is preceded by the word "Vice".

- g. The word "Fireman" shall be deleted in each place that it appears and shall be replaced by the word "Fire Fighter"
- h. The word "Policeman" shall be deleted in each place that it appears and shall be replaced by the word "Police Officer"
- i. The word "salesman" shall be deleted in each place that it appears and shall be replaced by the word "sales". The word "salesman" shall be deleted and replaced by the word "sales".
- j. Fraternal organization shall have added Fraternal or Sororal organization.
- k. Man-made shall be changed to manufacture.

Section 4. Effective Date.

This Local Law shall take effect immediately upon filing in the Office of the New York Secretary of State in accordance with the Municipal Home Rule Law.

I hereby certify that the Local Law annexed hereto, designated as Local Law No. ____ of 2020 of the City of Cortland was duly passed by the City Board on _____, 2020, in accordance with the applicable provisions of law.

I further certify that I have compared the preceding Local Law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original Local Law, and was finally adopted in the manner indicated in the above paragraph.

(Seal) Date: _____

CITY OF CORTLAND, NEW YORK
LOCAL LAW NO. _____ OF THE YEAR 2020
Filed with the NEW YORK STATE DEPARTMENT OF STATE ON _____ 2020
CITY OF CORTLAND ARTICLE XVI MISC.

Section 1. Enactment and Title.

This local law shall be entitled "Procedure to Abandoned Streets and Highways"

Section 2. Authorization, Purpose and Intent.

The City has determined that upon the interest of citizens to request of Town Board or Commissioner of Public Works and request of third party.

Section 3. Rules.

Code 11-160 – Request of City Council or Commissioner of Public Works.

- A. If a member of the City Council or the Commissioner of the Department of Public Works of the City of Cortland desires to abandon the street or highway or a portion thereof contained in the City of Cortland highway system, such abandonment shall occur upon the happening of both of the following events:
- (1) The adopting of a resolution by the City of Cortland of the City of Cortland setting forth a description of the street or highway or a portion thereof to be abandoned.
 - (2) The filing of a certificate of abandonment by the Commissioner of the Department of Public Works with the City of Cortland clerk setting forth a decision.
- B. The order of the above-mentioned acts is immaterial, and the abandonment will be deemed to have occurred upon the occurrence of the latter act unless either the resolution or certificate of abandonment states a later date.

Code 11-161 Request of third party.

- A. Any individual who is the owner of property adjoining a City highway or street may apply in writing to the City Commissioner of the Department of Public Works for the abandonment of the street or highway or a portion thereof. Such request shall state the individual's reason and may be accompanied by a petition of other residents of the City of Cortland.
- B. The Commissioner of the Department of Public Works shall promptly investigate the request and, if they agree with the request, file a copy of his report and certificate of abandonment with the City Clerk and a copy of the report with all members of the City Council. Upon receipt of the report of the City Commissioner of the Department of Public Works, the City Council may adopt a

resolution abandoning the street or highway or a portion thereof, and, upon adoption of such a resolution, such street or highway or a portion thereof shall be deemed abandoned unless either the resolution or certificate of abandonment states a later date.

Section 4. Effective Date.

This Local Law shall take effect immediately upon filing in the Office of the New York Secretary of State in accordance with the Municipal Home Rule Law.

I hereby certify that the Local Law annexed hereto, designated as Local Law No. ___ of 2020 of the City of Cortland was duly passed by the City Board on _____, 2020, in accordance with the applicable provisions of law.

I further certify that I have compared the preceding Local Law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original Local Law, and was finally adopted in the manner indicated in the above paragraph.

(Seal) Date: _____