

**Board of Fire Commissioners**  
**Meeting**  
Thursday, November 08, 2018

The regular meeting of the City of Cortland Board of Fire Commissioners was called to order at 5:14p.m. By Chair Bonnie Heath.

Commission members present include, Chair Bonnie Heath, Vice Chair Paul Quinlan, Commissioner Dale Saddlemire, Commissioner Bill Starr and Commissioner Chris Hotchkiss

Present at the meeting: Fire Chief Charles Glover, and BOE Secretary Chris Hines

Pledge of Allegiance.

Moved by Commissioner Hotchkiss seconded by Commissioner Quinlan to approve the October 2018 meeting minutes. All in favor, motion carried.

Moved by Commissioner Starr Seconded by Commissioner Saddlemire to approve the October 2018 Paid Staff sick report.

**Fire Chief's Report:**

- Budget hearing went well with Common Council, Fire Chief expressed some concerns on our operations line and spoke with the Finance Director. Funds were placed back in our budget and now the budget is in the Common Council hands for approval.
- Fire Department will be assisting with the Mayor Tree Lighting Ceremony and Santa will arrive in Fire Truck. Refreshments will be in the bays at HQ after.

**BOE Report:**

- Armory clean up detail coming along. Painting by Potters will be hired for the painting but few floor repair's to be completed before painting starts.
- Annual Dinner Preparation starting. Dinner will be January 19, 2018 at the Elks.

**Volunteer Updates:**

**Old Business:**

- Continuing to make progress on the new Cancer bill for our Volunteers. Coverage will be staying with McNeil as they are local and hold current policy. The overall cost is less than originally anticipated and we had less volunteers than we expected who meet the criteria requiring cancer coverage.
- LOSAP update: Staff are continuing to work with McNeil as our 3<sup>rd</sup> Party contact and they advised they are making good progress at this point. They also have advised that we do not make any changes at this point until the details are fully settled.

**New Business:**

- D/C Friedman would like to send members through the Fire Commissioners at the end of their service. Whether it be due to resignation or termination. This will help will help with more accurate recording of dates of service from onset to separation of service dates. Start date will be 1<sup>st</sup> date Fire Commission will review the separation and provide the date of separation of service from the department. The commission agreed this would be a good practice and opined that this was a great idea.

Moved by Commissioner Quinlan, seconded by Commissioner Hotchkiss to adjourn the meeting at 5:37p.m. All in favor, motion carried.

Respectfully Submitted by:  
Heidi Brown  
*Administrative Assistant*