

**Board of Fire Commissioners  
Meeting  
Thursday, August 8, 2019**

The regular meeting of the City of Cortland Board of Fire Commissioners was called to order at 5:17p.m. By Chair Bonnie Heath.

Commission members present include, Chair Bonnie Heath, Vice Chair Paul Quinlan, Commissioner Chris Hotchkiss, Commissioner Dale Saddlemire and Commissioner Bill Starr

Present at the meeting: Chief of the Department Charles Glover, D/C Wayne Friedman, Vol D/C Rich Allen, BOE Secretary Christopher Hines and FF Greg Maxwell

Pledge of Allegiance.

Moved by Commissioner Hotchkiss seconded by Commissioner Quinlan to approve the July 2019 meeting minutes. All in favor, motion carried.

Moved by Commissioner Starr Seconded by Commissioner Saddlemire to approve the July 2019 Paid Staff sick report. All in favor, motion carried.

**Fire Chief Charles Glover Report:**

- Common Council has decided against a request to replace Deputy Chief of Codes at this time. They are hoping to replace this position with a captain.
- Volunteer annual contract has been approved by the Mayor. Mayor has discussed with the members to move their contract to every 2 years.
- Fire Department Budget is looking good, just awaiting approval from Council.
- The Youth Fire Expo was a huge success even with a different venue this year. We have posted a survey to the community on this event. The results of this survey will determine how the next event will run.
- LOSAP is nearing final steps to completion for the transition of McNeil taking over.
- 201 needing some warranty work on paint will be going back to manufacturer soon.

**BOE Report:**

- Armory room is all finished with repairs and upgrades, looks very nice.
- Companies 3 & 6 are meeting to discuss the completion of consolidate of the 2 companies
- BOE has paid for repairs to the Duty Chief's Tahoe.

**Volunteer Updates:**

- Bill Buttino has agreed to be temporarily appointed an acting volunteer chief officer by the Fire Chief to assist with Duty Nights

**Old Business:**

- None

**New Business:**

- Commissioner Quinlan visited the Armory and toured the remodeled room the volunteers had fixed up. He commented that everyone did a wonderful job.

Moved by Commissioner Hotchkiss, seconded by Commissioner Quinlan to adjourn the meeting at 5:34p.m. All in favor, motion carried.

Respectfully Submitted by:  
Heidi Brown, Administrative Assistant