

Board of Fire Commissioners
Meeting
Thursday, April 11, 2019

The regular meeting of the City of Cortland Board of Fire Commissioners was called to order at 5:14p.m. By Chair Bonnie Heath.

Commission members present include, Chair Bonnie Heath, Vice Chair Paul Quinlan, Commissioner Chris Hotchkiss

Excused: Commissioner Bill Starr and Commissioner Dale Saddlemire

Present at the meeting: Fire Chief Charles Glover, Deputy Fire Chief Wayne Friedman, FF Greg Maxwell, BOE President Jay Thornton, FF Derek Reynolds, FF Mike Miroui, FF Pavel Androshchuk, FF Tyler Zelsnack, FF Seth Henry.

Pledge of Allegiance.

Moved by Commissioner Quinlan seconded by Commissioner Hotchkiss to approve the March 2019 meeting minutes. All in favor, motion carried.

Moved by Commissioner Hotchkiss Seconded by Commissioner Quinlan to approve the March 2019 Paid Staff sick report. All in favor, motion carried.

Fire Chief Charles Glover Report:

- New Engine "204" is at HQ, we are doing training with it, and letting Firefighters get familiar with everything on it, working on the tool mounting in the truck. Not in service yet will be soon.
- 203 Engine will be going back to manufacture to have some repairs done, when that returns engine 201 will return to KME factory for warranty paint issues. Believe this to involve a total repaint of the apparatus.
- Introduced new career firefighters to commission, Pavel Androshchuck, he was previously in our bunker program and later was a volunteer member of ours. Pavel had completed the Firefighter training on his own. Tyler Zelsnack started as a bunker as well, was a volunteer member after the bunker program, and was recently employed with the Norwich Fire Dept. He also has mostly completed Firefighter training requirements. We are very pleased to announce our newest members and feel they will be a great asset to our department.
- Seth Henry is currently an Intern, he has been around the fire service for many years. He is currently a member of Cortlandville. He shows a lot of interest in the fire department and is doing a great job. Seth will be doing ride time as a 209(l) bunker as of April 19, 2019. Finance has indicated there is a potential slowing of the economy and all departments may need to revise their 2019 budget. Fire Department started on a tight budget as it was and Fire Chief is working closely with the Mayor and Finance Director on this. It is not currently on the Common Council Agenda.

BOE Report:

- Renovation project at the Armory has stalled for the last few weeks as individual schedules have not been working, plane to get back on track soon spring comes.
- Board in the process of renewing insurance coverage they have.
- Planning on presenting the contract for action by Common Council soon.

Volunteer Updates:

- FF Mike Miroui has been with our department for 9 months now, he is adjusting real well, attending trainings, going on calls, been active. Mike is a previous member of Cayuga Fire Department.

Moved by Commissioner Quinlan seconded by Commissioner Hotchkiss to approve the 9 month review and be accepted as a Full Volunteer Member of City of Cortland Fire Department. All in favor, motion carried.

- FF Jeffery Moore is on a 30 day suspension do not following orders from the Chief.
- Currently we have and updated Membership Matrix, this will assist with the flow and process of new applications.
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Old Business:

- FF Reynolds briefly discussed the plans and purpose of Youth Fire Expo event for July 20, 2019 due to logistics this will be held as an alternative to fire fighter for a day camp normally held each year.

Moved by Commissioner Hotchkiss, seconded by Commissioner Quinlan to adjourn the meeting at 5:49p.m. All in favor, motion carried.

Respectfully Submitted by:
Heidi Brown *Administrative Assistant*