

**Board of Fire Commissioners  
Meeting**

Thursday, March 8, 2018

The regular meeting of the City of Cortland Board of Fire Commissioners was called to order at 5:16p.m. By Chairman Bonnie Heath.

Commission members present include: Vice Chair Paul Quinlan, Commissioner Chris Hotchkiss, Commissioner Dale Saddlemire, and Commissioner Bill Starr

Present at the meeting: Fire Chief Charles Glover, D/C Wayne Friedman, D/C Bill Knickerbocker, Vol D/C Rich Allen, 1<sup>st</sup> A/C Charlie Sherman, 2<sup>nd</sup> A/C Scott Fairbanks, BOE Secretary Chris Hines, FF Greg Maxwell

Pledge of Allegiance.

Moved by Commissioner Hotchkiss seconded by Commissioner Saddlemire to approve the February 2018 meeting minutes. All in favor, motion carried.

Moved by Commissioner Starr Seconded by Commissioner Quinlan to approve the February 2018 paid staff sick report.

**Reports:**

Fire Chief Glover:

- Promoted James Zelsnack to Captain to fill vacancy created by recent retire of Captain Ondrako
- Firefighter contract is still in negotiation/mediation, City and Union have had some success, if for any reason an agreement cannot be accomplished through mediation then arbitration will be necessary
- Fire Department is now using a new software to roll out policies and procedure. The software will assist us with a quicker update to outdated policies and implement new policies to keep up with the ever changing legal climate.
- Currently still working with truck committee on new pumper that has been purchased, will meet March 9, 2018 on change orders.

**BOE Report**

- Annual Dinner preparation underway, invitations have been sent out and the event will take place at the Cortland Elks this year.  
The volunteers have requested to do some renovation at the armory in the room they have there, currently waiting on the city for approval.

**Volunteer Updates:**

- FF Robert Gerstacker has reached his 1 Year of Service. Robert has completed boot camp, is a very active member, has been scheduled as a B Shift Rider. (moved by Commissioner Saddlemire Seconded by Commissioner Starr to approve the membership of volunteer)
- Jeffrey T. Moore is a new volunteer applicant look for consensus to move forward with his application as everything prior has return complete and references look good. (Consensus has all approved/agreed to move forward with new volunteer application).

**Old Business:**

Currently there is a Cancer study being conducted through FASNY. Our Fire department will be sending out forms to current and past volunteer firefighters to advise them on the study and have them return information to HQ to participate in the study. FF Greg Maxwell is facilitating this and hopes to have all post cards out by end of the month

Moved by Commissioner Hotchkiss, seconded by Commissioner Saddlemire to adjourn the meeting at 5:32 p.m. All in favor, motion carried.

Respectfully Submitted by:  
Heidi Brown  
*Administrative Assistant*