

# POLICE COMMISSION

February 28, 2018 Minutes

**PRESENT:** Commissioner James Sponaugle, Commissioner Eric Prior, Commissioner Trish Hansen Chief F. Michael Catalano, Deputy Chief Paul Sandy, and Secretary Diane Ferri.

## **CALL TO ORDER**

The regular meeting of the Police Commission was held on February 28, 2018 in the Mayor's Conference Room, City Hall, 25 Court Street, Cortland New York. Chairman James Sponaugle called the meeting to order at 3:20 p.m.

- A. MINUTES** – The minutes of the January meeting were reviewed and on the motion of Comm. Hansen, second by Comm. Prior were approved for filing.
- B. BILLS** –The Commission reviewed the January bills totaling \$21,799.79 for filing.
- C. REPORTS – The following reports were highlighted:**
  - 1. Monthly Invoice List -**  
Invoice List was reviewed and discussed.
  - 2. YTD Budget Balances -**  
The Commission reviewed the account lines and percentages expended, noting that with the new year and new budget, everything is in good shape.
  - 3. Vehicle Report -** The Deputy Chief reported on a recent purchase of a thermal camera as a prototype, installed in one of the vehicles.
  - 4. Overtime –**  
Accumulated hours worked for the month of January totaled 902.00 hours, compared to 951.00 hours for the same period in 2017, reflecting a monthly decrease of 49.00 hours from 2017.
  - 5. SPCA Report -**  
The new SPCA report was reviewed with note of 18 complaints handled, 3 after-hours calls year-to-date, and 7 tickets written for the month.
  - 6. Officers Activities Breakdown –**  
Statistics highlighted by Chief Catalano included only 4 DWI arrests for the month. He further noted the specific statistics for Ptl. Derrick Edick, Ptl. Benjamin Locke, and Ptl. Ryan Riley.
  - 7. Parking Tickets -**  
Parking tickets issued for the month of January totaled 350.
  - 8. Arrest Breakdown -**  
The Chief reviewed this report with the Commission, noting grand total of all arrests to be 28 less than this time in 2017.

## **OLD BUSINESS**

- A. AWARDS GATHERING -** The Chief updated the Commission on the Awards Gathering held on 2/8/18, stating Ptl. Anthony Natoli was awarded the *Police Officer of the Year*. Additionally, he noted there were 9 Life-Saving Naloxone episodes, and 2 Department Commendations.
- B. STONE LOUNGE -** The Chief further commented on the recent closing of the Stone Lounge by the NYS Liquor Authority while commenting the hearing is ongoing at this point in time.

**NEW BUSINESS**

There was no new business to report.

**OTHER BUSINESS**

**A. COMMENDATION, APPRECIATION, CORRESPONDENCE REPORT -**

1. The Chief noted a letter of appreciation and commendation to Sgt. Patrick Sweeney and Ptl. Trevor Wenz for their efforts at Speedway Gas Station on 12/10/17.
2. Ms. Lauren Gooden received a Certificate of Appreciation from the Cortland Police Department for her brave actions during the Speedway Gas Station incident on 12/10/17.
3. The following Certificates of Commendation for 2017 were awarded to the department members as listed below:
  - Felony Arrests: 1st, Ptl. Patrick O'Donnell; 2nd Ptl. Jeffrey Fitts; 3rd Ptl. Derrick Edick.
  - Misdemeanor Arrests: 1st, Ptl. Anthony Natoli; 2nd, Ptl. Jeffrey Fitts; 3rd, Ptl. Trevor Wenz and Ptl. Tyler Williams.
  - Violation Arrests: 1st, Ptl. Derrick Edick; 2nd, Ptl. Jeffrey Fitts; 3rd, Ptl. Trevor Wenz.
  - V&T Arrests: 1st, Ptl. Derrick Edick; Pt. Ryan Riley; 3rd, Ptl. Jeffrey Fitts.
  - DWI Arrests: 1st, Ptl. Derrick Edick; 2nd, Ptl. Chad Knapp; 3rd, Ptl. Brendan Byrnes.
  - Warrant Arrests: 1st, Ptl. Ryan Riley; 2nd, Ptl. Kyle Green; 3rd, Ptl. Tyler Williams.
  - Parking Tickets: 1st, Ptl. Derrick Edick; 2nd, Ptl. Joseph Peters; 3rd, Ptl. Trevor Wenz.
4. Maj. Mary Clark, CNET Detail Commander, sent a letter of commendation to Chief Catalano regarding the efforts of Sgt. Michael Strangeway for his work with the DEA.
5. Capt. Duane Pierce, City of Cortland Fire Dept, sent a memo to Chief Glover, commending the efforts of Ptl. Chadd Hines for his ongoing work to bring effective training to the Police and Firefighters, and EMTs.
6. Sgt. Elizabeth Starr received a Certificate of Attendance for *Advanced Issues in Forensic Interviewing: Successful Outcomes* as issued by the NYS Office of Children and Family Services.
7. Ptl. Clint Morse and Ptl. Matthew Federation each received a Certificate of Completion for successfully completing the *Conducted Energy Device Course*.

**B. COMMISSIONER COMMENTS –**

There were no comments to report.

The next meeting is scheduled for **Wednesday, March 28, 2018** at 3:15 p.m. in the Mayor's Conference Room. With no further business to discuss, the meeting adjourned at 4:08 p.m.

Respectfully submitted,

Diane L. Ferri  
Confidential Secretary